
**Part 11 Board of Health Department Permits**

In addition to the Use and Occupancy Certificate issued by the BCO, a Board of Health License is required prior to the opening of any business or establishment serving food.

All businesses serving food are to be inspected annually by the Board of Health Officer.

1. **New Establishment Plan Review Fees**
   - All Plan Review Applications* $300.00
   - Note: All establishments that sell non-hazardous pre-packaged foods are exempt from Food Establishment Health Plan Review

2. **Yearly Inspection**
   - Retail Pre-Packaged Food, Food Sampling, Religious Establishments, Facilities Conducting Food Preparation Training $50.00
   - Public Pool Snack Bars $150.00
   - Private Pool Snack Bars $50.00
   - Private Sportsman Clubs $175.00
   - Schools (Kindergarten - Grade 12) $200.00
   - Universities, Institutional Schools $500.00
   - Grocery Stores, Restaurants, Diners, Retail Food Establishments, Private Catering Establishments, Commissary Kitchens
     - ≤1,500 sq. ft. $150.00
     - 1501 sq. ft. ≤ 3,000 sq. ft. $250.00
     - 3,001 sq. ft. ≤ 4,999 sq. ft. $350.00
     - 5,000 sq. ft. and above $450.00
   - Retirement Communities $375.00
   - Temporary Event License
     - (No more than 14 days per calendar year) $50 per concession stand, unit or truck (per event and per location)
Permanent Mobile Food Vendor

$250.00

Re-Inspection of any Uses Identified Above

$75.00 per inspection

3. **Swimming Pools/Wading Pools/Spa Pools**

Every owner shall be required annually to file an application and secure a license from the Department to operate his, her or its public bathing place. The application shall also be accompanied by the required annual inspection fee and a copy of a valid, current permit issued by DEP for the operation of the public bathing place.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming pools or wading pools (per complex)</td>
<td>$150.00</td>
</tr>
<tr>
<td>Spa pools (each)</td>
<td>$75.00</td>
</tr>
</tbody>
</table>