

**MIDDLETOWN TOWNSHIP
TOWNSHIP COUNCIL
ORGANIZATIONAL MEETING**

**Monday, January 7, 2019
8:00 PM**

Minutes of the Reorganization Meeting of Township Council held on January 7, 2019 at 8:00 P.M. in the Township Administration Building located at 27 North Pennell Road.

Present: Stephen Byrne, Scott Galloway, Mark Kirchgasser, Susan Powell, Walter 'Bok' Read, Andrew Haines

Absent: Russ Carlson, Norm Shropshire, Joseph Damico, Esq., Eric Janetka

1. OPENING

Mr. Kirchgasser, called the meeting of the Council to order at 8:00p.m. and led recitation of the Pledge of Allegiance to the Flag.

2. APPROVAL OF MINUTES – N/A

3. COMMENTS FROM THE PUBLIC - NONE

4. NEW BUSINESS

A. Election of Council Chairman for 2019.

Mr. Galloway made a motion to elect Mark Kirchgasser Chairman of the Township Council of Middletown Township for the year ending January 6, 2020.

Mr. Byrne seconded the motion. Resolution No. 2019-1 carried with a vote of 5-0.

B. Election of Council Vice Chairman for 2019.

Mr. Galloway made a motion to elect Norman Shropshire Vice Chairman of the Township Council of Middletown Township for the year ending January 6, 2020.

Mr. Read seconded the motion. Resolution No. 2019-2 carried with a vote of 5-0.

C. Appointment of Township Solicitor

Mr. Galloway made a motion to appoint Joseph A. Damico, Jr. of Petrikin, Wellman, Damico, Brown and Petrosa, Township Solicitor for the year ending January 6, 2020 and compensated by such fees as are earned in the operation of this office at a monthly retainer of \$1,000 and an additional hourly rate of \$150 for other legal services. Mr. Read seconded the motion. Resolution 2019-3 carried with a vote of 5-0.

D. Establishment of Council Meeting Dates for 2019.

Mr. Galloway made a motion to approve the Middletown Township Council regular public meetings according to the scheduled dates below. All meetings will be held at 7:00p.m. in the Township Building unless otherwise advertised: January 14, January 28, February 11,

February 25, March 11, March 25, April 8, April 22, May 13, June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23, October 7, October 28, November 4, November 25, December 9, and Reorganization Meeting, Monday, January 6, 2020 at 8 PM. Special meetings may be held as provided for in the Home Rule Charter and Administrative Code.

Mr. Byrne seconded the motion. Resolution No. 2019-4 carried with a vote of 5-0. Mr. Kirchgasser stated the meetings of October 7 and November 4 are scheduled on the first Monday of the month due to holidays.

E. Board and Committee Appointments.

1. Zoning Hearing Board

Mrs. Powell made a motion to appoint Christian Davis a member of the Zoning Hearing Board of Middletown Township for a five-year term expiring January 7, 2024.

Mr. Galloway seconded the motion. Resolution No. 2019-5 carried with a vote of 5-0.

2. Planning Commission

Mrs. Powell made a motion to appoint H. I. "Pete" Schettler and Mark Bradson members of the Planning Commission of Middletown Township for a four-year term expiring January 3, 2023.

Mr. Byrne seconded the motion. Resolution No. 2019-6 carried with a vote of 5-0.

3. Parks and Recreation Committee

Mrs. Powell made a motion to appoint Sharon (Bradley) Browne, Matthew Ferry, Karen Holm, Joshua Neidich, Bill Shaw and Nancy Wooding as members of the Middletown Township Parks and Recreation Committee for a one-year term expiring January 6, 2020.

Mr. Read seconded the motion. Resolution 2019-7 carried with a vote of 5-0.

4. Sewer Authority

Mrs. Powell made a motion to appoint Edward Klodarska to serve on Middletown Township Sewer Authority for a five-year term ending January 23, 2024.

Mr. Read seconded the motion. Resolution No. 2019-8 carried with a vote of 5-0.

5. Township Representatives to the Library Board

Mrs. Powell made a motion to appoint Robert Fyfe and Tim Sander Township representatives to the Library Board for a one-year term ending January 6, 2020.

Mr. Galloway seconded the motion. Resolution 2019-9 carried with a vote of 5-0.

6. Board of Health

Mrs. Powell made a motion to appoint Judy Stingle and Paula Levens as members of the Middletown Township Board of Health for a 3-year term ending January 4, 2022.

Mr. Byrne seconded the motion. Resolution No. 2019-10 carried with a vote of 5-0.

7. Business Liaison Committee

Mrs. Powell made a motion to appoint Shirley Booth, Tracey DiSerafino, Peter McGuinn, Bill Tyson, Greg Lindemuth and Chris Swartz as members of the Middletown Township Business Liaison Committee for a one-year term expiring January 6, 2020.

Mr. Read seconded the motion. Resolution 2019-11 carried with a vote of 5-0.

8. Fire Apparatus Committee

Mrs. Powell made a motion to appoint Mike Nearey, Robert Clancy, Scott Reitze, Jim Moretti and Gene Ontjes to the Fire Apparatus Committee for a one-year term expiring January 6, 2020.

Mr. Byrne seconded the motion. Resolution No. 2019-12 carried with a vote of 5-0.

F. Appointment of Township Zoning Officers

Mr. Read made a motion to appoint the Township Manager and Director of Planning and Development of Middletown Township as Zoning Officers for a one-year term expiring January 6, 2020.

Mr. Galloway seconded the motion. Resolution No. 2019-13 carried with a vote of 5-0.

G. Appointment of Dog Law Officer

Mr. Read made a motion to appoint Brandywine Valley SPCA as Special Police Officer for Dog Law Enforcement in Middletown Township for a one-year term expiring January 6, 2020.

Mrs. Powell seconded the motion. Resolution No. 2019-14 carried with a vote of 5-0.

H. Appointment of Fire Police

Mr. Read made a motion to appoint the following persons as Fire Police of Middletown Township for a one-year term expiring January 6, 2020.

Mr. Galloway seconded the motion. Resolution No. 2019-15 carried with a vote of 5-0.

A. Rocky Run Fire Company

William Zak, Captain; Matthew Biffen, Lieutenant; and Joseph Bradley

B. Middletown Fire Company No. 1

David Biordi, Lieutenant; Tim Cohen, George Cummings, William B. Eisenhart, Captain; Kevin Flatley, David Schlott, Ben DeHaven, Wayne LaDue

I. Establish Bonding Level for Township Treasurer

Mr. Read made a motion to bond the Township Treasurer in the amount of \$1,000,000 and that the premium thereon be paid by the Township, subject to the approval of the Board of Auditors.

Mr. Galloway seconded the motion. Resolution No 2019-16 carried with a vote of 5-0.

J. Retention of Safe Deposit Box

Mr. Byrne made a motion for the Township to retain safe deposit box 118 at Republic Bank (Media Branch) for the purpose of safe-guarding various Township documents.

Mr. Galloway seconded the motion. Resolution No. 2019-17 carried with a vote of 5-0.

K. Designation of Bank Depositories

Mr. Byrne made a motion for the following depositories to be used for the year 2019; the Finance Director and Manager will be required and are hereby authorized to sign checks and to make withdrawals from these accounts. For accounts designated by an asterisk, the Director of Planning and Development is authorized as an alternate signer to the Township Manager. For accounts designated by a double asterisk, the Sewer Authority Manager and/or any Sewer Authority Board Members will be required to sign checks and to make withdrawals from these accounts. Council reserves the right to use additional depositories during the calendar year 2019 upon passage of a supplementary resolution adding such banks as depositories.

Mr. Galloway seconded the motion. Resolution No. 2019-18 carried with a vote of 5-0.

PA LOCAL GOVERNMENT INVESTMENT TRUST (PLGIT)

Recreational Enterprise Account, Park Facilities Fund Account, General Fund Account, Capital Reserve Account

PA SCHOOL DISTRICT LIQUID ASSET FUND (PSDLAF)

General Fund Account, State Aid Account*, Capital Reserve Account*, Fire Apparatus Bond Sinking Fund Account, Sleighton Park Bond Sinking Fund Account, Highway Improvement Fund Account

BANK OF NEW YORK

Sinking Fund/Debt Series 2011 Bond Issue Account, Sinking Fund/Debt Series 2014 Bond Issue Account, Sinking Fund/Debt Series 2010 Bond Issue Escrow Account

SUN EAST FEDERAL CREDIT UNION

Sewer Revenue Account**

FRANKLIN MINT FEDERAL CREDIT UNION

Sewer Revenue Account**

REPUBLIC BANK

Capital Reserve Account*, State Aid Account*, Tax Collection Account*, Depository Account, Payroll Account*, Escrow Account*, Sewer Revenue Account, Smedley Rent Security Deposit Account*, Darlington Valley Escrow Account*# (To be closed in 2019), Recreational Enterprise Fund Account*, General Fund Account*, F & F Builders Account*# (To be closed in 2019), Middletown Township TRID Account

STIFEL

Investment Account

- L. Consideration for Adoption - Ordinance #799 enacting and levying certain tax rates on all real property within the Township.
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Mr. Byrne made a motion to adopt an Ordinance of Middletown Township, Delaware County, Pennsylvania enacting and levying certain tax rates on all real property within the Township.

Mr. Galloway seconded the motion. Ordinance No. 799 carried with a vote of 5-0.

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
ORDINANCE NO. 799

AN ORDINANCE OF MIDDLETOWN TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA ENACTING AND LEVYING CERTAIN TAX RATES ON ALL REAL PROPERTY WITHIN THE TOWNSHIP.

The Township Council of the Township of Middletown, Delaware County, Pennsylvania, hereby enacts and ordains a tax and the same is hereby levied on all real property within the said Township subject to taxation for the fiscal year 2019 as follows:

Tax rate for General Purposes, the sum of on each dollar assessed valuation, or the sum of on each one hundred dollars of assessed valuation.	<u>.34 mills</u> <u>\$.034</u>
Tax rate for Library Purposes, the sum of on each dollar assessed valuation, or the sum of on each one hundred dollars of assessed valuation.	<u>.105 mills</u> <u>\$.0105</u>
Tax rate for Fire Protection Purposes, the sum of on each dollar assessed valuation, or the sum of on each one hundred dollars of assessed valuation.	<u>.185 mills</u> <u>\$.0185</u>
Tax rate for Debt Purposes, the sum of on each dollar assessed valuation, or the sum of on each one hundred dollars of assessed valuation.	<u>.48 mills</u> <u>\$.048</u>
Tax rate for Permanent Improvement Purposes, the sum of on each dollar assessed valuation, or the sum of on each one hundred dollars of assessed valuation	<u>.39 mills</u> <u>\$.039</u>

M. Approval of January 7, 2019 Bill List

Mr. Kirchgasser read aloud the bill list.

GENERAL FUND

Aqua Pennsylvania, Inc.	November Hydrant Bills	\$	11,508.00
A.J. Blosenski, Inc.	November Recycling/Yard Waste	\$	25,154.53
A.F. Damon, Inc.	Contracted Services-Forge Road	\$	6,100.00
Eastern Salt Company	Rock Salt	\$	5,453.58
Innovative Construction Ser., Inc.	Retainage Road Imp./Parking Lot	\$	17,194.11
Kelly & Close Engineers	Professional Services 10/27- 11/23/18	\$	18,034.51
Yerkes Associates, Inc.	Contracted Services	\$	<u>13,842.56</u>
	General Fund Total	\$	<u>97,287.29</u>

CAPITAL RESERVE FUND

A.J. Jurich, Inc.	Smedley Tract Park #4	\$	93,834.82
Century Engineering	December Services	\$	107,500.00
Land Services USA, Inc.	Purchase 23 S. Pennell Road	\$	237,448.72
McCormack Taylor, Inc.	PA 452 & SR 1 Improvements	\$	<u>32,199.88</u>
	Capital Reserve Total	\$	470,983.42

Mrs. Powell made a motion to approve the bill list and Mr. Byrne seconded the motion. Resolution 2019-19 was approved with a vote of 5-0.

Ms. Bibbiana Dussling, 76 War Trophy Lane, asked what committees still had openings. Mr. Haines stated he would check and give her the information.

Mr. A.G. Ciavarelli asked what was required to be appointed to a board. Mr. Kirchgasser stated a letter of intent should be sent to the Township Manager and if the applicant meets the requirements, he or she will be appointed.

Mr. Kirchgasser adjourned the meeting at 7:20 P.M.

Respectfully Submitted,



Sharon Browne, Recorder