

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
JANUARY 10, 2024

Minutes of the Regular Meeting of Township Council held on October 23, 2023 at 7:00 p.m. in the Township Building located at 27 N. Pennell Road.

Present: David Bialek, PharmD, R.Ph, Carissa Ciuca, Bibianna Dussling, Susan Powell, Walter "Bok" Read, Christopher Stump, John McMullan, Mark Damico, Esq., Eric Janetka, Vince Visoskas.
Excused: Jackie Donnelly

1. OPENING: PLEDGE OF ALLEGIANCE TO THE FLAG

Ms. Dussling called the meeting to order and led in the recitation of the Pledge of Allegiance to the Flag. Ms. Dussling announced Council met in Executive Session prior to tonight's meeting to discuss legal issues facing the Township.

2. OATH OF OFFICE

Judge Walter "Sonny" Strohl administered the oath of office to Carissa Ciuca newly elected Council member.

3. APPROVAL OF MINUTES: N/A

4. PUBLIC COMMENTS

Mr. Scott Erdy, 249 Bortondale Road, stated his comments are regarding the Bortondale pump house. There has been an issue going back as far as July 2021. The site has been under construction for some time and is being constructed by Upper Providence Township. He purchased the property adjacent to his property consisting of 5 1/2 acres to preserve it from future development. He stated his wife, Molly and himself have some concerns specifically encroachment as the project is well outside of the easement, unshared excavation which is outside of the OSHA guidelines in terms of safety for the workers as well as concerns regarding their driveway. He is concerned about the deep excavation which is approximately 6 feet from the edge of his driveway. He stated he is worried about post construction conditions. He is sure that everyone who has driven down Orange Street and approached the hard bend at Ridley Creek have seen all the construction vehicles at the location.

He stated he and his wife have approached Upper Providence Township several times to get their attention on this matter and were told everything was fine. Upper Providence stated they will be doing an engineer's report, but he has not received a copy yet. He asked Council for their support as this is a project being done in Middletown Township to help and support him in getting this rectified. He is concerned about the encroachment, the steep cut being unshared, and the post construction condition of the site. He stated his goal is to get things on record to try to get action from Upper Providence Township to help protect the beauty of the property moving forward.

Mr. McMullan stated Mr. Erdy's wife attended the meeting in November 2023 and after the meeting he reached out to Upper Providence Township, but the manager had resigned. He did meet with the acting Township Manager, and she was going to look into the matter. He sent her an e-mail on Monday because he knew Upper Providence Township was going out to search for a replacement for the manager, so he was not sure of her status. He has not

heard back but he will follow up to see if he can get some more information. He stated John Ibach, Township Sewer Authority Director, forwarded Mr. Erdy's letter to him and he will now follow up with Upper Providence Township. Mr. Erdy stated because the construction is taking place in Middletown Township there is a responsibility for the Township to make sure it is being done in accordance with best practices. Mr. McMullan stated they will treat it like any project and will advocate for the residents and do their due diligence. Mr. Erdy asked for his letter to be put onto the record in terms of any ongoing issues.

Mr. Dan Castellano, 20 Cabot Court, stated he is concerned with the continuing parking of cars along Bonsall Drive. He contacted Mr. McMullan who brought the problem before the Roads, Highways, and Public Safety Committee as to how to enforce the no parking issue. Mr. McMullan stated, as he mentioned in his e-mail, there were two outgoing council members on the Roads, Highways, and Public Safety Committee and there were no additional meetings so this is an item he will present to the new members of the committee to review his request for no parking on Bonsall Drive. Ms. Dussling asked if Mr. McMullan heard anything from the Homeowner's Associations, and Mr. McMullan stated he has not heard anything since the last meeting of the committee.

Mr. Andrew McLaren, 704 Hoopes Lane, Franklin Station, stated his neighborhood has been dealing with a lot of power outages even when there are no storms. There have been outages for 5-6 hours with neighbors actively moving food to refrigerators in areas that have power. He has spent \$300 -\$400 on batteries so he does not lose Wi-Fi when he is working from home. He stated some people in the neighborhood have claimed up to 30 hours of outages. He stated PECO has a different definition of an outage because if they lose power for approximately 20-30 minutes they do not count this as an outage. So, the numbers PECO provides he feels are understated.

Ms. Dussling asked if PECO had any explanation, and Mr. McLaren stated the information from PECO is inadequate. Sometimes PECO will announce a scheduled outage and when calling them they have no further information. Mr. McMullan stated he is unaware of outages at Franklin Station, but he is aware of outages at the intersection of Franklin Station and Baltimore Pike. Mr. McLaren stated sometimes they coincide. Mr. McMullan stated the intersection outages were related to the downed tree and wires a month ago and the other outage at the intersection was related to storms. Mr. McMullan asked if the outages have been reported by individuals or the HOA, and Mr. McLaren stated he is not aware of the HOA reporting but definitely by individuals. Mr. McMullan stated he will reach out to the PECO Government Liaison to forward his concerns and to get a response back. Ms. Ciuca asked if Mr. McLaren was keeping a record of the outages, and he stated he is not but some of his neighbors are keeping records. Ms. Ciuca suggested he maintain a record of outages for reporting purposes. Ms. Dussling asked Mr. McLaren to leave his contact information with Mr. McMullan.

5. REPORTS

A. CHAIRMAN:

Ms. Dussling acknowledged the work performed by the Public Works Department as well as Chief Rigby who were out ensuring the roads were clear. She stated there are only two roads closed now because of issues with wires that are pending PECO's action. Ms. Dussling stated both fire companies had personnel out throughout the night.

B. COMMITTEE: NONE

C. MANAGER:

Mr. McMullan stated he thought the Chief and the fire companies did an excellent job during the very challenging storm last night and into the early morning hours with the high winds and the already saturated grounds making trees very vulnerable. He stated the Public Works crew did a great job in getting out in front of the storm and were able to open up roads for the morning rush.

Chief Rigby stated they had approximately 30 volunteers manning the stations who responded to well over 60 calls in the last 24 hours. He stated the Public Works team was working hand-in-hand with the fire companies. All the roads were open with the exception of two; Mt. Alverno Road at Linvill Road between Howarth Road and the 300 block of S. Old Middletown Road between Pine Tree Drive and Indian Lane School. He stated the Public Works crew cleared approximately 10 trees. The Township also supported a water rescue for the County. They had four water technicians who responded to five incidents in the western end of the County and two of Middletown's volunteers made a rescue in Upper Chichester Township. Chief Rigby stated there are approximately 400 residents without power. There were two homes damaged, one that took a tree and damage to a detached garage.

1) Update: SEPTA - Middletown Township, Aston Township, and Chester Heights Borough.

Mr. McMullan stated the Township has not yet realized the funds for the feasibility study from the third-party vendor as of yet, but hopefully he will be hearing something soon and they will be able to move forward with the study and be able to finish the draft of the inter-municipal agreement between the other two municipalities.

D. ENGINEER:

See attached Engineer's Report - December 2023

Mr. Bialek stated he understands there was some damage to Longview Park that was occurring over the break and asked for any updates on the situation. Mr. McMullan stated he heard an update from a resident that a teenaged student was raking and adding topsoil to the damage on the field. He stated he heard this information around 4 p.m. and will follow up tomorrow.

6. PUBLIC HEARING: N/A

7. OLD BUSINESS: N/A

8. COUNCIL WORKSHOP ITEMS:

- A. Review and Introduction: Ordinance 860, amending Chapter 210, Subdivision and Land Development Ordinance, by creation of a new section 210-7(B)4 and amending sections 210-8B(3) and 210-9A(3).
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Mr. McMullan stated before Council for review and discussion is Ordinance 860, amending Chapter 210, Subdivision and Land Development ordinance by creating a new section and amending two sections. The purpose of amending this Subdivision and Land Development ordinance is due to change of meeting dates for Council meetings. Dates need to change to align with the Planning Commission and when they officially accept Subdivision and Land Development applications and when the time clock starts to comply with the PA Municipal Planning Code.

Creating section 210-7(B)4 adds the official submission dates provisions and amending section 210-8B(3) amends the Sketch plan application and procedure by removing and replacing the requirements for the plan submittal and amending section 210-9A(3) which amends the Preliminary Plan application procedure by removing and replacing the requirements for submittal. One of the significant additions to section 2 is at the suggestion of the Township Engineer and concurred by staff after review is recommended the applicant supply one color rendering of the Sketch plan as supplemental information to review. A color sketch will be very helpful to staff as well as Council in reviewing applications.

Ms. Powell asked if the changes to sections 210 all are related to the timing of submittal, and Mr. McMullan answered yes. Ms. Dussling asked if prior to this ordinance did they receive many applications without a color rendering, and Mr. McMullan stated yes. Mr. Janetka stated they typically do not receive color renderings, but they are very helpful especially when the plans come before the Planning Commission and Council. If a color rendering is received up front it is a better means of understanding what is happening. He stated they get more color renderings of buildings and architectural renderings but not as many as they should be getting. They are not difficult to make and help in reviewing a land development application to see what the site looks like when it is segregated by color. Ms. Dussling asked if it is too burdensome to require and Mr. Janetka stated it is not a cost prohibitive item in most cases because he is not talking about something elaborate such as an architectural rendering which can be more elaborate but having it be a recommendation for a smaller applicant who does not have the financial where-with-all such as a two-lot subdivision with the property owner doing the plans and paying a consultant, gives the applicant the opportunity to say it is cost prohibitive and also does not need to ask for a waiver.

Mr. Janetka stated it is wise to do a color rendering and most engineers recommend it , but it comes down to the applicant who makes this decision. Mr. McMullan added the language is recommended as opposed to required. This ordinance will allow the Township to accept hard copies or electronic copies of plans and if Council decides to accept electronic copies the number of copies can be reduced. Ms. Dussling asked if this would change the wording of the ordinance and Mr. McMullan stated it will change slightly and

will enumerate the number of hard copies and electronic copies. He stated four of the seven members of the Planning Commission are requesting electronic copies.

Mr. Bialek stated it would be his preference to have a digital copy. Ms. Powell stated she prefers hard copies but as a member of the Land Planning Committee does not need a second copy of any plans. Mr. McMullan stated as a practice the Township requests hard copies for the members of the Land Planning Committee. Ms. Dussling stated it would not be a burden on the applicant and she would prefer a digital copy. Mr. McMullan stated he could provide digital to members who prefer and paper copies to those who wish to have paper copies.

Ms. Powell made a motion to introduce Ordinance 860. Mr. Bialek seconded the motion. The motion carried with a vote of 6-0.

B. Review: Resolution 2024-02, Volunteer Firefighter Incentive Program.

Mr. McMullan stated before Council for discussion is Resolution 2024-02 the Volunteer Firefighter Incentive Program. Council will recall back in 2022 they included the program as part of the 2022 budget. They did realize some participation and in 2023 there was increased participation and identified at the time it could be a fluid program with many moving parts.

Before Council is a revised program from 2023 whereas the increase which is approved in the budget for 2024 is up to \$80,000 which is an increase from \$40,000. A reminder is the \$80,000 is not split 50/50 but pooled so it encourages as many volunteers as possible. One change being requested is allocating 10% of the \$80,000 (\$4,000 to each company) to incentivize membership. This will cover the cost of accessory items in the social room or kitchen and apparel. The remaining funds will be based on participation. They have attached a number system to the participation so they can quantify rather than qualify which they think will drive more participation. He stated input has come from both fire companies, so they are excited with the revisions that are before Council. Chief Rigby stated in 2022 there were 13 members who qualified from Middletown Fire Company and 8 members from Rocky Run. In 2023 Middletown Fire Company had 23 members qualify and Rocky Run increased to 10 members.

The last line of the resolution when it was developed gave leeway to see what works for the firefighters. It was best for the departments to mirror each other in how the funds are disbursed by moving away from a percentage program to a points system which would be easier to track in the reporting software. Both fire companies use the same reporting software. The point system is based on the time of day when participation may come up short. Monday through Friday on the 7am to 3pm shift is one that the companies struggle to cover. Thus, this time period would earn more points than a 3pm to 11pm shift. Also, the shift after 11pm would also earn more points as it can be difficult to cover. Chief Rigby stated the companies work well together and are on the same page. This is a

great step, and he appreciates the support of Council in developing this incentive system. He stated Council will receive a copy describing how the point system works. Mr. McMullan stated both fire companies will submit a memo outlining the proposed purchases that will help in retaining membership. Chief Rigby stated an example is Rocky Run is looking to purchase new bedding and kitchen supplies. Ms. Dussling added this is a condition across the commonwealth in respect to recruiting and maintaining membership. She spoke to some members who appreciate the personal reimbursement while others are more concerned about morale and the working conditions.

Mr. Stump asked how the Township is tracking the success of the program. Chief Rigby cited an example of 20 volunteers responding to a heater backfire call where in the past this would be a difficult scenario to cover. The reporting system allows them to look back to see the numbers and who is responding. Mr. McMullan stated they will use 2023 reporting as a baseline and the software will be better able to produce data reports comparing the new points system to the percentage program. Ms. Dussling asked if there is anything more to increase participation such as tuition reimbursement. Chief Rigby stated there are ongoing discussions and reforms such as the firefighters relief funds which is provided by the state. Mr. Stump asked how the \$80,000 came about and Mr. McMullan stated through discussion with Chief Rigby as well as the Finance and Administration Committee as it pertains to their budget. Mr. McMullan stated the next step is to consider the resolution for approval at the January 24, 2024 meeting.

Chief Rigby added a reminder to residents to not drive around barricades. They do not like to close roads but sometimes they must to keep people safe. Chief Rigby stated the hospital had issues with power that have been straightened out. Ms. Dussling added in moving the barricades you not only put yourself at risk but potentially others are at risk as well.

C. Review: Resolution 2024-03, Disposition of Records Pursuant to the State Municipal Records Manual.

Mr. McMullan stated for Council's review is Resolution 2024-03 which is the disposition of records pursuant to the State Municipal Records Manual. From time to time the Township is eligible to dispose of hard copies of documents. There is a digital record of most of these documents. The Finance Department would like to dispose of 2019, 2020 and 2021 Tax Certifications, 2016 cash receipts, tax collection reports, vendor files, bank investments, payroll and 2017 cash receipts and tax collection reports. Ms. Dussling stated this is specifically addressed in the State Municipal Records Manual.

9. ITEMS FOR APPROVAL:

A. Consideration for Adoption: Ordinance No. 859, 2024 Tax Rate.

Mr. McMullan stated for Council's consideration for adoption is Ordinance 859 which is the 2024 Tax Rate. This was introduced at the December 11, 2023, Council meeting. This

ordinance was properly advertised. This sets the tax rate for 2024 at 1.01 mils. There is no increase in the Township tax millage for property tax in 2024. The Home Rule Charter requires the rate to be set by ordinance. Mr. Bialek reinforced there is no tax increase in 2024. Ms. Dussling thanked Mr. Visoskas for his diligence. Mr. Visoskas stated the recycling fee will be increasing but is set for the next three years. The fee is set at \$132.50. This is not a revenue generator but a pass along fee the Township absorbs from the recycling company. The degree of increase in the recycling fee from 2023 was approximately 26%.

Mr. Bialek made a motion to adopt Ordinance No. 859. Ms. Powell seconded the motion. The motion carried with a vote of 6-0.

B. Consideration to Appoint: EAC member to replace vacancy to the Zoning Ordinance Update Committee: Geoff Arbogast.

Mr. McMullan stated before Council for their consideration to appoint Environmental Advisory Committee member to replace a vacancy to the Zoning Ordinance Update Committee. The position was appointed by Council in May of 2023. An EAC member had decided not to seek reappointment. Mr. Geoff Arbogast has expressed interest and Mr. McMullan received a recommendation from the staff liaison to the EAC committee to appoint Mr. Arbogast to the Update Committee.

Mr. Read made a motion to appoint Mr. Arbogast. Mr. Stump seconded the motion. The motion carried with a vote of 6-0.

C. Approval of January 10, 2024 Bill List.

Ms. Dussling read the Bill List aloud.

GENERAL FUND			
Aqua Pennsylvania, Inc.	Fire Hydrants	\$	9,511.53
Charles A. Higgins & Sons	Traffic Light Maintenance	\$	5,308.39
United Inspections Agency	Electrical Inspections	\$	11,025.00
Kelly Engineers & Surveyors	Professional Services	\$	12,531.25
Arthur J. Gallagher Risk Mgmt.	Workers Comp	\$	8,180.00
Keystone Municipal Services	Monthly Building Inspections	\$	6,750.00
Linn Architects	Plan Review/Inspections	\$	17,125.57
Middletown Free Library	4Q Allocation	\$	62,500.00

Opdenaker, Inc.	Oct. & Nov. Recycling	\$ 98,710.64
Pa Municipal Health Ins. Cooperative	Employee Health Insurance	\$ 34,148.37
Petrikon Wellman Damico Brown	Legal Services	\$ 9,614.00
Rocky Run Fire Company	Payment 4/4 Subsidy	\$ 25,000.00
	General Fund Total	<u>\$ 300,404.75</u>

RECREATION

PLGIT Credit Card to G/F	Tickets/Bus Tour/Prog Fee	\$ 11,012.35
PLGIT Credit Card to G/F	Recreation Supplies	\$ 3,696.19
		<u>\$ 14,708.54</u>

CAPITAL RESERVE

A. F. Damon, Inc.	Final Payment. ETP Phase II Paving	\$ 216,969.25
Kelly Engineers & Surveyors	Roosevelt Design	\$ 5,250.70
Kykor Enterprises	Commission on Sale of Fire App.	\$ 8,400.00
ProAction Restoration	New Flooring Roosevelt	\$ 17,993.33
		<u>\$ 248,613.28</u>

2019 G.O. BOND - TRID

Kelly Engineers & Surveyors	Lenni and Mint Trails	<u>\$ 6,141.32</u>
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STATE AID

A. F. Damon, Inc.	Final Payment Road Improvement Program	<u>\$ 13,181.88</u>
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Mr. Bialek made a motion to approve the bill list. Ms. Powell seconded the motion. The motion carried with a vote of 6-0.

Ms. Dussling adjourned the meeting at 8:00 pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Sharon Browne". The signature is written in a cursive style with a light blue underline beneath the name.

Sharon Browne



Middletown Township **Engineer's Report**

January 10, 2024
Council Meeting

MARINER 2 PIPELINE

MT100-Ea

- Valley Road shoulder restoration/stabilization. ETP has agreed to fund the cost related to obtaining a PennDOT Highway Occupancy Permit and construction improvements to stabilize the road shoulders of Valley Road with rock lining from W. Forge Road to New Darlington Road. The Highway Occupancy Permit plan has been prepared and has been submitted to PennDOT by the Township, for approval. This restoration work, which is being done due to water erosion along the shoulders, will also include milling and wearing course overlay of the entire cartway of Valley Road along the work area. This work is anticipated to be completed in 2024. All other ETP restoration work in the Township is complete.
- Horizontal Direction Drill HDD #591 (Sleighton Park to 143 Valley Road) - "Monitoring Plan" - Sunoco/ETP is in the process of finalizing geologic and geophysical testing at Valley Road/W. Forge Road, pursuant to the "monitoring" plan agreed upon by the Township and Sunoco/ETP. The Township's geophysics consultant has reviewed all previous testing completed as part of the monitoring plan and will review testing reports as they are completed and submitted to the Township.

SEPTA R3-3

MT120-Bwa

- SEPTA has completed the R3-3 rail line extension including the parking deck, driveway, station building, and stormwater management facilities. Final Certificate of Occupancy has been approved for the station building and the crew quarters. The Township is in the process of reviewing project close-out documents, including Certificate of Total Completion. Amended stormwater management agreement and exhibits have been recorded. It is anticipated that the project will be close-out by early 2024.

MINT PEDESTRIAN TRAIL (PHASE 1)

MT100-V1

- The first segment of this trail has been completed at the SEPTA Wawa Station.
- The design and construction plan were amended to incorporate several value-engineering revisions to the design, including the addition of the portion of the trail constructed by SEPTA at the Wawa Station. This segment of trail was originally to be constructed by the Township as part of the permit for the Mint Trail but the Township was able to coordinate this segment being completed by SEPTA. The project was let for bid and awarded on November 27, 2023 to Richard E. Pierson Construction Co. Executed Notice of Award has been received and Contract has been executed by all parties. A preliminary construction schedule has been received and indicates work may start in mid to late January. A contract term of 180 calendar days has been set to complete work which should allow sufficient time to complete the work by the spring, accounting for potential weather delays.

LENNI ROAD PEDESTRIAN TRAIL (PHASE 2)

MT100-V1

- A project coordination and kickoff meeting was held in December 2023, with project consultants, Township staff and Delaware County. Engineering design of phase 2 of the Township trail projects will begin in early 2024.

TOWNSHIP GUIDERAIL PROGRAM

MT124-E

- The guiderail program is for the installation and/or replacement of guiderail along the following 6 segments of Township roadway (including the segments associated with the recently completed 2019 contract): Howarth Road, E. Knowlton Road (North), E. Knowlton Road (South), Darlington Road (East), Darlington Road (West) and Valley Road.
- Preliminary design plan is complete for E. Knowlton Road (South), Darlington Road (West) and Valley Road. Bid letting for this work has not yet been scheduled and is now projected for 2021. Significant utility pole relocation and tree removal is required for these projects.
- The Township applied for an A.R.L.E. grant for the completion of guiderail projects in 2020, 2021, and 2022, but was not awarded

the grant but received feedback that the application was considered worthy of award but other projects were more highly prioritized. A.R.L.E. is the Automated Red-Light Enforcement Transportation Enhancements Grant Program established in 2010 as a PennDOT-administered competitive grant program in accordance with PA Vehicle Code (75 Pa.C.S.) §3116(l)(2) and §3117(m)(2). Funding for the program is generated from the net revenue of fines collected through Automated Red Light Enforcement Systems. Grant applications are accepted annually during the month of June.

TOWNSHIP CODE AMENDMENTS

MT110 SERIES

- The following Codes are in the process of being amended prior to the end of 2021: Chapter 186 (Soil Erosion and Sedimentation Control), Chapter 204 (Streets and Sidewalks), Chapter 210 (Subdivision and Land Development) and Township Standards (construction standards, details and specifications).
- Chapter 198 (Stormwater Management Ordinance) –Amended Ordinance was adopted by Council and went into effect starting on January 9, 2020.
- Preparation of Draft revisions to Chapter 186 (Soil Erosion and Sedimentation Control), has been completed and reviewed by the Township review committee. The document will be introduced for adoption in the near future.
- Preparation of a new Township Code, Chapter 77 (Building Permit and Occupancy Procedures) has been completed and distributed to Township review committee. The document is in the process of being reviewed by Township Staff and consultants. Chapter 77 is intended to establish requirements and procedures for obtaining building permits and requirements for approval of Certificates of Occupancy for occupiable structures. The draft ordinance has been reviewed by the Township's Land Planning Committee.
- Preparation of a new Township Code, Chapter 204 (Street, Curbs and Sidewalk) has been completed and distributed to Township review committee. The document is in the final phase of being reviewed by Township Staff and consultants. Chapter 204 is to replace the existing Chapter 204, and is intended to establish requirements and procedures for working within the right-of-way of Township streets, including street restoration standards and maintenance and protection of traffic (work zone traffic controls). It is likely this draft ordinance will be presented for review by the Council in spring 2023.

- “Township Standards and Specifications” has been reviewed by Township Staff and revisions to the document, as well as various Township application forms, is in process. This document is to formally update/upgrade and replace numerous construction details and policy documents utilized by the Township over the last many years. It is anticipated that upon review by Township staff, this document will be presented to Council for review. This document can (and should) be updated periodically to include additional construction details, guidance documents, forms, etc. if they become necessary.

ROOSEVELT COMMUNITY CENTER AND LIBRARY MT100-O

- Construction and permitting plans for site improvements at Roosevelt School have been submitted to DCCD for NPDES Permit approval, and administrative review comments have been received. Permit plan has been revised and resubmitted to DCCD and the Township is waiting for “administrative” approval of the plan so that the “technical” review phase can begin. Engineering work will continue on preparation of contract documents, bidding documents, and construction details and specifications. Site improvement work will be completed in two phases. Overall improvements will include construction of a new tot lot, new parking, reconstruction of existing parking facility both in front of and behind the facility, grading of a small field area (next to the tot lot), stormwater management improvements and construction of courtyard improvements. It is anticipated that construction of improvements will begin over the winter 2024 (January/February), upon receipt of permits from the County and State.

SUNNY BRAE STORMWATER BASIN REVITALIZATION MT100-K

- Aside from a few minor punchlist/repair work items, the project is complete. Remaining punchlist work primarily includes the finalizing of the basin outlet structure configuration. This work is anticipated to be completed in the near future.
- The completed project will be submitted to PADEP as a means to reduce sediment (PRP – Pollutant Reduction Plan) in conjunction with the NPDES Permit for the Township’s MS4 (permit term from 2018 to 2023). The basin revitalization work will address approximately 90% of the Township sediment reduction requirement within the Chrome Run watershed, for the term of the PRP approval ending in 2025.

LONGVIEW PARK

MT100-A.2

- Construction of Stage 2 and Stage 3 of the project has been completed and it is anticipated some of the field areas may be open to public use in the fall (in order to allow grass to grow properly).
- The final construction phase is anticipated for the spring of 2024 and will include the following work: conversion of sediment trap nos. 1, 2, 3, 4 and 5 to permanent stormwater basins, installation of approximately 800 feet of pedestrian trail (that was not be completed with the previous stages of construction), asphalt paving of approximately 400 feet of paved trail (that was only completed to stone subbase to permit future construction access for basin conversion), installation of softball and baseball infield areas, and removal of all erosion and sedimentation controls. The Township applied for a grant (in the amount of \$250,000.00) to partially fund completion of the project; however, only a small fraction of the requested funding was awarded to the Township. The cost estimated in 2021 to complete the final phase of work was approximately \$500,000.00; however, it is likely this cost will increase due to the current economic environment.
- The NPDES Permit for the Park has been extended to December 20, 2027 to allow the project to be completed in 2023. PennDOT Highway Occupancy Permit work is complete and permits are closed.

LENNI PARK

MT100-W

- A kickoff meeting was recently held with DCNR regarding the approved grant for redevelopment of Lenni Park.
- It is anticipated that the park site will be surveyed in early 2024 and design of the first phase of park improvements may begin in late 2024. First phase of improvements may include additional parking, pedestrian trail and stormwater management improvements. Additional site improvements are anticipated in later years.

MS4 NPDES PERMIT/POLLUTANT REDUCTION PLAN

MT300-18

Pollutant Reduction Plan (PRP) for the PADEP NPDES Permit term of 2018-2023 was submitted to PADEP on December 4, 2019 and final approval of the PRP was issued on February 7, 2020. Although the

NPDES permit term is 2018 to 2023, the Township has 5 years (from the date of PRP approval) to complete design, permitting, and construction of all of the proposed stormwater facilities (BMPs) described in the PRP. The PRP includes an estimation of cost to complete all stormwater facilities required by the State as part of the approved PRP, prior to the end of the PRP approval term (February 2025). The Sunny Brae Basin revitalization will be the first stormwater BMP project from the PRP, to be completed (in 2022). The Township submitted a PA DCED Watershed Restoration and Protection Program Grant application in the amount of \$296,905.00 for construction of a second stormwater BMP in Township open space north of Highpoint Drive and south of the Franklin Mint, however, only a small portion of the requested funds were awarded.

SUBDIVISIONS/LAND DEVELOPMENTS

MT305 SERIES

- Aside from demolition of the old hospital building, site work is complete and a final use and occupancy permit has been approved. Certificate of Total Completion has not yet been approved.
- Guss Subdivision (Howarth Road) – Construction of site improvements (not including the dwellings) has been approved by the Township (through issuance of a grading and excavating permit). Construction activity at the site has commenced.
- Promenade at Granite Run Land Development - Construction pursuant to the approved final plan is on-going and is approximately 85% complete. The following amendments to the approved final plan were received in late 2022 and early 2023:
 - ✓ Reconfiguration of Apartment Building 2 and surrounding improvements. This work is approximately 60% complete.
 - ✓ Reconfiguration of Building G (Popeye's). Land Development for this amendment has been recommended for approval by the Planning Commission in April 2023 and granted conditional final approval by Township Council. The plan is in the process of being recorded.
- Darlington Pointe II Subdivision - Construction is complete with all homes occupied, except for Lot 4 which has been purchased to the owner of 420 Matrissa Ridge and it is our understanding there is not intent on their part to build on the lot. Certificate of Total Completion has been filed and it is anticipated that project will be closed in 2023.

- 312 Lenni Road Subdivision - Conditional final approval granted by Council. Plan has been recorded and construction has commenced by Cornerstone Quality Builders. Four homes are presently under roof and the project is approximately 90% complete.
- 33 N. Middletown Road Subdivision (Convery) - Conditional final approval granted by Council. The plan has been recorded. Site work construction (excluding the houses) is largely complete. A grading and excavating permit for Lot 3 has been recommended for approval and the first dwelling is under construction.
- Penncrest High School Life Skills Center and Parking Lot Subdivision and Land Development – Conditional final approval has been granted by the Township Planning Commission and Council. The plan has been recorded and construction of the bus facility parking lot is complete. Project has not yet been closed through approval of Certificate of Total Completion.
- 345 Valley Road Subdivision – The overall project is complete and Certificate of Total Completion has been submitted by the builder.
- Glenwood Elementary School Parking Lot – The plan has been recorded and a Grading and Excavating Permit has been approved for the construction of the new parking lot and related stormwater facilities. Construction commenced in June of 2023 and is complete.
- Glenwood Elementary School Modular Classrooms – Plan has been reviewed by Township staff and was recommended for final approval by the Planning Commission and approved by Council in May. The plan has been recorded and construction appears to be complete.
- Williamson College of the Trades Student Activity Center Land Development Phase 5 – The plan has been recorded and construction is complete. Certificate of Occupancy of the building has been approved and the Certificate of Total Completion has been approved. Minor landscaping repairs will be completed in the fall 2023.
- Indian Lane Elementary School Parking Lot and Baseball Field Relocation – The plan has been recorded and construction is complete. Project has not yet been closed through approval of Certificate of Total Completion.
- Luongo Reverse Subdivision and Land Development – Zoning Variances and Conditional Use have been approved. The applicant has submitted a land development application which was recommended for approval by the Planning Commission in June. The applicant has revised the plan pursuant to staff and

consultant reviews and will request review by Council in the near future.

- Granite Farms Estates – Nursing Care Facility – Site improvements including building additions and reconfiguration of the parking area surrounding the nursing care facility, was granted final approval was granted by Council in March 2022. Plan has been recorded and construction is underway.
- A minor subdivision application has been received for 252 W. Forge Road to create one additional residential lot. The Plan has been recorded and a grading and excavating permit has been approved for construction of the new home, which is approximately 50% complete.
- A minor subdivision application has been received for 552 Old Forge Road to create three residential lots. This application was recommended for approval by the Planning Commission in May 2022 and was granted conditional preliminary and final approval by Township Council. The plan is in the process of being recorded.
- William N. Weirich, Jr. Minor Subdivision (Highpoint Drive) – Work is nearly complete for the one newly created lot of this subdivision and temporary certificate of occupancy has been issued for the new dwelling.
- A land development application has been received from Sunnybrae Farm, L.P. (Wolff's Applehouse) for approval of a permanent pavilion structure (previously constructed under a waiver of land development), building expansion (for on-premises kitchen) and a separate garden center building. This application has been recommended for conditional use approval and preliminary land development approval by the Planning Commission and has received zoning variances to permit the proposed expansion. Township Council recently granted preliminary approval of this plan.
- Williamson College of the Trades 72-Bed Dormitory Land Development (Phase 6) – A land development application has been received to construct a 72-bed dormitory at the campus. This application was recommended for approval by the Planning Commission and approved by Council in August 2022. Plan has been recorded and a grading and excavating permit for the site work has been approved. Work is approximately 60% complete.
- 47 N. Middletown Road Land Development – An application for land development for construction of a meeting room building (religious use) and parking lot has been reviewed by Township. This site is located to the southwest and contiguous to Longview Park. Staff and Consultants have reviewed the submission and the preliminary and final plan have been recommended for

approval by the Township Planning Commission and conditionally approved by Council as well. The plan has not yet been recorded.

- Elwyn of Pennsylvania and Delaware – Kitchen Building – A land development application has been received to construct a new kitchen facility at the campus. This plan has been recommended for approval by the Planning Commission and conditionally granted preliminary/final approval by Council. The plan has not yet been recorded.

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