

MINUTES OF THE MEETING
OF THE MIDDLETOWN TOWNSHIP, DELAWARE COUNTY SEWER AUTHORITY
HELD ON JANUARY 17, 2022

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday, January 17, 2022, at 7:00pm at the Township Administration Building located at 27 N. Pennell Road.

Present were Authority Members: Roland Bailey, John Hanna, Edward Klodarska, Robert Scholz, and Timothy Sullivan.

Authority Advisors James Flandreau, Esquire, Solicitor, Walter Fazler, Engineer, John Ibach, Manager, were also present.

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Sullivan called the meeting of the Sewer Authority to order at 7:00pm and led the recitation of the Pledge of Allegiance to the Flag.

- **ELECTION OF OFFICERS 2022**

Mr. Klodarska announced ballot results for the 2022 election of officers as follows:

Chairman – Mr. Robert Scholz (5 votes)
Vice-Chairman – Mr. Edward Klodarska (4 votes)
Secretary – Mr. Timothy Sullivan (5 votes)
Treasurer – Mr. John Hanna (5 votes)
Assistant Secretary/Treasurer – Mr. Roland Bailey (5 votes)

- **APPOINTMENT OF COMMITTEE MEMBERS**

Mr. Scholz stated that the Personnel Committee will remain the same with Mr. Scholz as the lead and Mr. Klodarska as the back-up. In addition, he would like to form a new “Land Development Committee” to take advantage of Mr. Sullivan’s knowledge, connections, and expertise in real estate and it will consist of Mr. Sullivan as the lead and Mr. Scholz as the back-up. This committee’s purpose will be to strategize future development for the Authority. They will be joined by Mr. Fazler and Mr. Ibach.

- **APPOINTMENT OF SOLICITOR**

Mr. Scholz stated he received a proposal from Mr. Flandreau dated December 22, 2021, for professional services. Mr. Hanna motioned to approve the appointment of Mr. Flandreau as the Authority’s Solicitor. Mr. Sullivan seconded the motion. The motion was carried with a vote of 5-0.

- **APPOINTMENT OF ENGINEER**

Mr. Scholz also received a revised proposal for Mr. Fazler’s engineering services that includes PA-1 call mark outs. Mr. Bailey motioned to approve Mr. Fazler as the Authority’s Engineer. Mr. Hanna seconded the motion. The motion was carried with a vote of 5-0.

- **APPROVAL OF MINUTES OF THE MEETING HELD ON DECEMBER 20, 2021**

Mr. Sullivan made a motion to approve the December 20, 2021, minutes. Mr. Bailey seconded

the motion. The motion was carried with a vote of 5-0. There was a transcription revision noted by Mr. Sullivan under "CCI Easement Closeouts" in the Manager's report of the minutes (beginning of 3rd sentence). The sentence should have read "He informed the Authority" in lieu of "He informed Council".

A. Manager's Report

1. CCI Easement Closeouts

Mr. Ibach stated that he is continuing to work with Mr. Fazler and Mr. Flandreau to close out and record Phase III easements. He will report an update at next month's Board meeting.

2. UPTSA Sanitary Sewer Invoicing

Mr. Ibach reached out to Mr. Matson, UPTSA's newly appointed Manager, to confirm the number of EDUs being discharged into the Bortondale Road pump station and to request a copy of a drainage area map.. He stated that there may be some EDU discrepancies and having access to their map will help clarify this. Since November 2014, UPTSA has always been billed for 231 EDUs. If such a discrepancy exists, Mr. Ibach will retroactively back-charge UPTSA for treatment costs for the number of actual EDUs flowing into the pump station.

3. Chapter 94 Report

Mr. Ibach stated that he is working with Mr. Fazler on preparing the 2021 Chapter 94 report due to DELCORA by end of February 2022. He will have an update at February's Board meeting.

4. Darlington Road PS

Mr. Ibach stated that the existing Bioxide system discharges directly into the wet well of this pump station. In the past, there have been discussions about possibly have it discharge directly into the force main. Mr. Ibach and Mr. Fazler contacted EVOQUA (MTSA's current Bioxide supplier) to solicit a proposal for this possible change. The proposal received was for \$53,405 which was much higher than anticipated. Mr. Fazler is soliciting additional proposals to compare prices. If all proposals come back high, Mr. Fazler stated he would advise the Authority to leave the system as is. This was only going to be entertained if proposals were reasonable. Mr. Ibach will have a better update at February's Board meeting.

Misc. – Mr. Flandreau brought to the Board's attention that there has been a lack of communication between the Authority and its residents since the Township's mass mailing of the newsletter to all residents was dropped several years ago. Various means of communicating with the residents were discussed. Mr. Ibach stated he will include a blurb in the Township's weekly mass email communication when necessary.

B. Treasurer's Report

1. Payment of Operating Expenses

Mr. Hanna presented a list of paid invoices for the period of December 20, 2021, through January 14, 2022, totaling \$261,371.14. The largest invoice is the semi-annual payment to the Bank of New York Mellon (\$149,219.23). Mr. Hanna made a motion to

approve these paid invoices. Mr. Klodarska seconded the motion. The Board approved with a vote of 5 - 0 with one abstention by Mr. Hanna solely for payment of the KBX/WRE invoice (\$29,583.29).

2. Payment of Capital Expenses – Bond Redemption and Improvement Fund

Mr. Hanna reported Capital Expenses totaling \$7,229.05 for January 17, 2022. The largest invoice is to Bradford Engineering (\$7,229.05). Mr. Hanna motioned to approve these expenses. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0.

Misc. – Mr. Hanna thanked Mr. Ibach and Ms. Schreiber for including the YTD comparative report for the profit and loss. He noted that the sewer treatment and the new bond issue costs are much higher this year than in 2021.

He also stated that the investment in PLGIT is only earning .07%. He suggested to Mr. Ibach to possibly do some comparison interest rate shopping. Mr. Sullivan added that he saw an ad in the local Daily Times for a financial institution that is offering 3% for 6 months. He will check into it and get back to Mr. Ibach.

C. Solicitor's Report

1. DELCORA/AQUA Acquisition

No change since last month.

2. Bortondale Pump Station

Mr. Flandreau stated that Mr. Pinto, UPTSA Solicitor, and Mr. James Kelly, UPTSA Engineer, are in receipt of the MTSA drafts for the transfer of MTSA's easement rights to UPTSA and are in the process of reviewing them. He is waiting to hear back whether there are any revisions to be made. He will update the Board at February's meeting.

3. LPSS Extension for Convery/Easements

Mr. Flandreau stated that Mr. Ibach has ordered the checks to pay the owners of this property.

D. Engineer's Report

1. DELCORA I & I Program

Mr. Fazler stated that the televising is 100% complete and he is working with DELCORA's staff to implement their maintenance contract for most of the dig up repair work. He is finalizing the repair plan to send for DELCORA's review and pricing.

2. Overview of Planning for Dutton Mill Interceptor (DMI)

Mr. Fazler stated that 80% of the televising was completed and he just received today (January 17) the remainder of the footage. He has not had a chance to review it. He stated that approximately 300 of the 400 feet of the Interceptor pipe located under the landfill needs replacement and the Interceptor pipe continues to settle. He is looking at various options for the repair and is currently seeking pricing to replace the pipe. The salvageable portion of the pipe will need to be supported to prevent further settling. Pricing on this repair will be challenging and estimated to be in the \$3,000,000 range. The high estimate is, because the pipe is 30 feet underground in addition to being located under the landfill. He discussed other options such as building a pump station

that will discharge flows over the landfill and into the existing gravity pipe. Another option would be to pump flow to Dutton Mill PS. Since this is not an urgent matter, he would like to look at the new footage and prepare a final memo to present to the Board with the different options/pricing. He will have it for the Board at February's meeting.

3. Chrome Run Interceptor Relocation/Replacement

Mr. Fazler is analyzing access points from Baltimore Pike to the Chester Creek Interceptor. He will update the Board as he has more information in future meetings.

4. Baltimore Pike Collector Connections

Mr. Fazler stated that there are two connections to discuss. The first involves Wawa and Granite Farms Estates. He and Mr. Ibach will be having a follow-up meeting with the engineers of both entities in early February. The initial meeting was to discuss their plans for their 30+ years old pump stations and presenting options to connect to the Baltimore Pike Collector. Mr. Fazler has encouraged both engineers to work together on this project. He has notified them MTSA would only be overseeing this project. Both Wawa and Granite Farms Estates will be responsible for the cost of their connection work. He added that after installation, MTSA would be willing to own and operate the collector pipe within Route 1 ROW. Mr. Ibach will be emailing both engineers to set up a follow-up meeting and is hoping that they will have done some preliminary engineering work and feel that this project is viable.

The second connection is the Fair Acres Force Main to the Baltimore Pike Collector. Mr. Fazler identified the location of the existing force main location. From the three connection options discussed in a prior meeting, Mr. Fazler stated that the Board is opting for the least disruptive option which is to go through Mr. Hadon Smith's property adjacent to Pennell Place Offices. Mr. Fazler stated that an easement will need to be acquired to place the force main through this property. Since this property is under a sale agreement, it will be advantageous to have access to public sewer on the premises for possible development in the future. This will need to be presented to Mr. Smith and his representatives to see if he is agreeable.

5. Pump Station Abandonment Project

Mr. Fazler stated the start of the abandonment work was authorized. He will be meeting with KBX at each of the four pump stations (Blackhorse Lane, Country Village Way, Fair Acres, and Parkmount), to review the required work. He is waiting to hear back from KBX to start the work.

6. LPSS for Convery Project

Mr. Fazler stated this project requires a PADOT permit which has been submitted for review and comment. Once the permit is received, Botella Construction will be ready to commence with construction. Mr. Fazler stated that the low-pressure force main should be installed well ahead of the Convery Project connecting into public sewer.

7. MTSA 3-year O & M Construction Bid Requests

Mr. Fazler stated that he just received (January 17th) the contract from KBX and has not had a chance to review it. From his quick perusal, he feels the cost reflects a minor COLA increase. A short discussion followed regarding the benefits to MTSA if a Professional Services Contract is awarded. Mr. Sullivan made a motion to award a Professional Services Contract to KBX/WRE for the operation of MTSA's collection system in accordance with their proposal submitted to Mr. Fazler and subject to Mr. Fazler's final review. Mr. Bailey seconded the motion. The Board approved with a vote of 4-0 with one abstention by

Mr. Hanna. Mr. Flandreau commended Mr. Fazler and Mr. Ibach for their outstanding review and work that led up to this contract.

QUESTIONS FROM THE AUDIENCE

No one was in attendance.

ADJOURNMENT

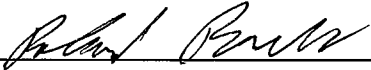
Upon motion by Mr. Sullivan and seconded by Mr. Klodarska, the meeting was adjourned at 8:10pm with a vote of 5-0.

Respectfully Submitted,

John Ibach, Manager

Cc: Authority Board and Advisors
Township Manager
S.W.D.C.M.A.
DELCORA

The minutes were recorded by Mr. Ibach and transcribed by Ms. Tierney.

Approved:  Date: 2/22/22