

MIDDLETOWN TOWNSHIP DELAWARE COUNTY SEWER AUTHORITY
27 N. Pennell Road
Media, PA19063-4345

CHAIRMAN: Edward Klodarska
VICE-CHAIRMAN/TREASURER: John R. Hanna, III, CPA
ASST. TREASURER: Roland W. Bailey
SECRETARY: Timothy F. Sullivan, Esq.
ASST. SECRETARY: John Groeses, Jr., EIT

MANAGER: John R. Ibach
ENGINEER: Walter A. Fazler, P.E.
SOLICITOR: James Flandreau, Esq.

BOARD MEETING HELD ON JANUARY 19, 2026

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday January 19, 2026, at 7:00pm, at the Township Administration Building located at 27 N. Pennell Road.

I. CALL TO ORDER PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Klodarska, Chairman, called the meeting of the Sewer Authority to order at 7:00 pm and led the recitation of the Pledge of Allegiance to the Flag.

An executive session was held after the Board meeting to discuss legal matters.

II. ROLL CALL TO ESTABLISH QUORUM

In attendance at the Board meeting were:

Authority members Roland Bailey, John Groeses, John Hanna, Edward Klodarska, and Timothy Sullivan.
Authority Advisor James Flandreau, Solicitor.
Authority Engineer Walter Fazler was not present for the meeting.
Authority employees John Ibach, Manager, and Timothy Leaf, I & I Coordinator.

III. ELECTION OF OFFICERS

Mr. Sullivan, Secretary, announced the following election results:

- Mr. Klodarska – Chairman
- Mr. Hanna – Vice-Chairman & Treasurer
- Mr. Sullivan – Secretary
- Mr. Bailey – Assistant Treasurer
- Mr. Groeses – Assistant Secretary

IV. APPOINTMENT OF COMMITTEE MEMBERS

Personnel Committee

Mr. Klodarska and Mr. Bailey were nominated. Mr. Sullivan made a motion to appoint Mr. Klodarska and Mr. Bailey to the Personnel Committee. Mr. Hanna seconded the motion. The motion carried with a vote of 5-0.

V. APPOINTMENT OF SOLICITOR, ENGINEER, & MTSA MAINTENANCE PROVIDER

- a) Mr. Sullivan made a motion to appoint Mr. Flandreau of Paul, Flandreau & Berger, LLP, as Authority Solicitor in accordance with the submitted proposal. Mr. Groeses seconded the motion. The motion carried with a vote of 5-0.
- b) Mr. Sullivan made a motion to appoint Mr. Fazler of HRG, Inc., as Authority engineer in accordance with the submitted proposal. Mr. Hanna seconded the motion. The motion carried with a vote of 5-0.
- c) Mr. Sullivan made a motion to appoint Wind River Environmental, LLC., doing business as KBX Golden, as Authority Sanitary Sewer Collection System Operators in accordance with the submitted proposal. Mr. Bailey seconded the motion. The motion carried with a vote of 5-0.
- d) Mr. Sullivan made a motion to appoint DELCORA as Authority Collection System Assessment Contractor in accordance with the submitted proposal. Mr. Groeses seconded the motion. The motion carried with a vote of 5-0.

Mr. Ibach stated that the MTSA construction contract will go out to bid within the next two weeks. Until a bid is accepted, MTSA will continue to use KBX.

VI. APPROVAL OF THE MINUTES OF THE MEETING HELD ON DECEMBER 15, 2025

Mr. Sullivan made a motion to approve the minutes of December 15, 2025, and Mr. Hanna seconded the motion. The motion carried with a vote of 5-0.

VII. QUESTIONS AND COMMENTS FROM THE AUDIENCE REGARDING MATTERS NOT ON THIS AGENDA

No one was in attendance.

VIII. MANAGER'S REPORT

1. 2024 LSA Statewide Grant Application

Mr. Ibach was notified by the Commonwealth Finance Authority that MTSA was awarded a grant in the amount of \$454,604.00 for the Fair Acres Pump Station upgrade. The Board commended the Pennsylvania state representatives, as well as HRG, for their efforts in securing the funding. Mr. Ibach reached out to the state representatives to thank them for their support.

2. John Grose Re-Appointed to MTSA

Mr. Ibach reported that Mr. Grose was reappointed to MTSA's Board during the Township's January 2026 Re-Organization meeting. The Board extended their congratulations.

3. Yearsley Mill PS Muffin Monster Proposal(s)

Mr. Ibach stated that three bids were received for the installation of a new Muffin Monster cartridge with ALLTEK Industrial Services, Inc., submitting the lowest bid in the amount of \$19,288.30. He requested Board approval to award the contract. Mr. Sullivan made a motion to award the Muffin Monster replacement/repair contract to ALLTEK Industrial Services, Inc. Mr. Hanna seconded the motion. The vote carried with a vote of 5-0.

Misc. - He further noted that the Board's packets included a Rate Analysis Proposal from HRG, Inc., in the amount of \$17,000.00. Mr. Sullivan made a motion to approve the rate analysis prepared by HRG, Inc., which was seconded by Mr. Grose. The motion carried with a vote of 5-0.

4. 210 S. Pennell Road Emergency Repair

The new owner of this property experienced two sanitary sewer back-ups in his home shortly after moving in. The homeowner contacted Mr. Ibach who had the MTSA sewer main and lateral televised. The televising revealed a separated/broken joint in the MTSA owned section of sanitary sewer lateral which resulted in an emergency repair. The repair was also located under Pennell Road which is a PADOT road and required an emergency road opening permit. The repair work was inspected by the Authority engineer.

Misc. - Mr. Ibach also stated that he received a call from the owner of 35 War Trophy Lane after they experienced a sewer backup. The homeowner hired a plumber to televise their lateral which indicated there was some type of blockage in the MTSA owned section of the sewer lateral. Mr. Ibach had the sanitary sewer main and lateral televised to determine the cause of the blockage. The sewer main televising revealed extensive root intrusions of the 8" sewer main and laterals for 35, 36 and 38 War Trophy Lane. The Main was cleared/jetted however the jetter was unable to completely clear the lateral connections of the roots. After reviewing the videos of the sewer main and laterals by the Authority engineer, it was determined that all 3 laterals would need to be excavated and replaced. A Request for Bids for the lateral repair work will be run, and the bid results will be presented to the Board.

Mr. Ibach recommended to the Board that televising the Riddlewood community be considered for an Inflow and Infiltration (I & I) televising project. Mr. Fazler and Mr. Ibach will contact DELCORA to determine the cost and duration of the proposed scope of work and will provide an update to the Board at the February or March Board meeting.

IX. TREASURER'S REPORT

1. Payment of Operating Expenses

Mr. Hanna presented the list of paid invoices for the period of December 16, 2025, through January 19, 2026, totaling \$189,057.18. The largest invoice was paid to KBX in the amount of \$46,583.54. Mr. Hanna made a motion to approve the paid invoice which was seconded by Mr. Bailey. The motion carried with a vote of 5-0.

2. Payment of Capital Expenses – Bond Redemption & Improvement Fund (BR&I)

Mr. Hanna reported that Capital Expenses for January 19, 2026, totaled \$55,902.67 withdrawn from the Bond Redemption & Improvement Fund. The largest invoice was payable to HRG, Inc., in the amount of \$23,922.26. Mr. Hanna made a motion to approve these invoices which were seconded by Mr. Grose. The motion carried by a vote of 5-0.

Mr. Hanna stated that there are two upcoming CDs that will be maturing in the next month or so and he and Mr. Ibach will be in communication with PLGIT to re-invest them.

X. SOLICITOR'S REPORT

1. McCall Heights Easement Acquisitions

Mr. Flandreau is waiting to hear from the Intermediate Unit's solicitor regarding the communication he shared with him about the location of the new route and required easements for the proposed interceptor piping and pump station.

2. Ponds Edge Dedication

Mr. Flandreau stated that Mr. McClintock is progressing with the punch list items and close out documents required in the executed Ponds Edge Developer's Agreement.

3. Resolution for Record Retention

Mr. Flandreau presented two resolutions: Resolution 2026-1 addresses the management and retention of records in accordance with Pennsylvania State Law, and Resolution 2026-2, addresses the destruction of records in compliance with Pennsylvania State law. Mr. Sullivan made a motion to approve Resolution 2026-1 addressing record management and retention. Mr. Bailey seconded the motion. The motion carried with a vote of 5-0. Mr. Sullivan then made a motion to approve Resolution 2026-2, authorizing the destruction of records which applies to the recordings of Board meeting audio recordings from 2010 through 2025. Mr. Grose seconded the motion. The motion carried with a vote of 5-0.

Mr. Flandreau further stated that, because Mr. Ibach serves as the Right-to-Know (RTK) Officer, his appointment should be made on an annual basis. Mr. Sullivan made a motion to appoint Mr. Ibach as the RTK Officer for 2026. Mr. Hanna seconded the motion. The motion carried with a vote of 5-0. Mr. Flandreau noted that Mr. Ibach will keep the Board informed of any records to be destroyed in his monthly Manager's Report.

XI. ENGINEER'S REPORT

1. Pump Station Generators

Mr. Ibach stated that this project is nearly complete, with only final Close Out documents remaining.

2. Paul Lane Pump Station Upgrade

Mr. Ibach stated that the final design stage is complete and that Mr. Fazler is currently preparing the final contract drawings and technical specifications. The anticipated bid opening date for the project is March 11, 2026.

3. N. Heilbron and Knowlton Road PS Upgrades

Mr. Ibach stated that the pump design for both stations is complete and that Mr. Fazler is currently working on the preparation of the final contract drawings and technical specifications. The anticipated bid opening date for this project is set for March 11, 2026. This project is anticipated to be completed well in advance of September 30th, 2026, the deadline specified in the current grant agreement.

Mr. Ibach added that the N. Heilbron Force Main construction project was advertised for bid on January 14, 2026. Jurich Inc, submitted the lowest bid in the amount of \$531,095.00. Mr. Sullivan made a motion to award Jurich, Inc., the N. Heilbron project in accordance with the terms of the bid. Mr. Grose seconded the motion. The motion carried by a vote of 5-0.

XII. ADJOURNMENT

Upon a motion by Mr. Sullivan and seconded by Mr. Hanna, the meeting was adjourned at 8:00 pm.

Respectfully Submitted,

John Ibach, Manager

Cc: Authority Board and Advisors
Middletown Township Manager
Marcum LLP

The minutes were recorded and transcribed by Mr. Ibach

Approved :by: _____

Date: _____

 2-17-26