

MINUTES OF THE MEETING
OF THE MIDDLETOWN TOWNSHIP SEWER AUTHORITY, DELAWARE COUNTY
HELD ON JUNE 20, 2022

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday, June 20, 2022, at 7:00pm at the Township Administration Building located at 27 N. Pennell Road.

Present were Authority Members: Roland Bailey, John Hanna, Edward Klodarska, Robert Scholz (via Zoom), and Timothy Sullivan.

Authority Advisors James Flandreau, Esquire/Solicitor, Walter Fazler, Engineer, and Authority employees John Ibach, Manager, and Fran Niermann, I&I Coordinator, were also present.

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mr. Klodarska, Vice-chairman, called the meeting of the Sewer Authority to order at 7:20pm and led the recitation of the Pledge of Allegiance to the Flag.

- **APPROVAL OF MINUTES OF THE MEETING HELD ON May 16, 2022**

Mr. Sullivan made a motion to approve the May 16, 2022, minutes. Mr. Hanna seconded the motion. The motion was carried with a vote of 5-0.

Mr. Klodarska announced that there was an executive session prior to the start of the Board meeting to discuss legal and real estate matters.

A. Manager's Report

1. CCI Easement Closeouts

Mr. Ibach stated that these closeouts should be finalized by the end of summer. He, Mr. Fazler and Mr. Flandreau will be meeting with Septa to close out their easements since the train station is scheduled to open in mid-August. Individual Site Agreements (ISAs) and tapping fees will also be discussed at this meeting.

2. UPTSA (Upper Providence Township Sewer Authority) Sanitary Sewer Invoicing

Mr. Ibach had included a draft copy of the invoice in June's Board's packets. There were some minor clarification edits on the invoice. Mr. Sullivan reviewed it and will be posing a question regarding PIT's (old Notre Dame High School) status since its flows don't appear on the list. MTSA will be mailing the invoice to UPTSA later this week. Mr. Hanna inquired if the number of EDUs on the invoice is accurate. Mr. Ibach responded that it appears to be accurate based on the information supplied by UPTSA. Mr. Sullivan stated that the existing sewer Agreement between MTSA and UPTSA will need to be revised to include back charges for conveyancing.

3. Darlington Valley Pump Station (DVPS)

While reviewing the Mission SCADA reports, Walt Fazler, KBX and Mr. Scholz noticed the pumps were no longer discharging at their normal operating rate. The flow rates dropped from approximately 110 gallons per day to approximately 50 gallons per day. KBX conducted exploratory work and found one of the air release valves was malfunctioning. KBX replaced the air release valve and flushed the force main. Upon completion of the work, the flows returned to normal. In addition, there are two warranty items that KBX is waiting for parts (broken bolt and plate) from Smith and Loveless. KBX

is hopeful to receive them soon and have them installed. Mr. Fazler added that he will continue to monitor this pump closely because he has noticed the flows may be dropping.

4. Electrical Safety Committee Report

Mr. Klodarska gave a quick update on the report he received from FXB (electrical engineer) which also included the single line electrical drawing required by the NFPA 70E Standard. The NFPA 70E Standard addresses electrical safety related work practices and maintenance requirements. He added the study arc flash numbers are very low which indicates less hazards for MTSA employees and contractors. Mr. Klodarska and Mr. Ibach are meeting with FXB's electrical engineer on June 21 to review the study results in detail and to discuss what to be expected in the future (training of KBX employees/ placement of warning stickers on all equipment alerting contractors as to what level of PPE gear they need to wear for the task at hand). Mr. Klodarska will write a short report and submit it to Mr. Ibach to pass it on to the responsible parties. Mr. Ibach will reach out to KBX with an update.

B. Treasurer's Report

1. Payment of Operating Expenses

Mr. Hanna presented a list of paid invoices for the period of May 16, 2022, through June 17, 2022, totaling \$177,847.43. The largest invoice is to KBX (\$39,256.21). Mr. Hanna made a motion to approve these paid invoices. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0.

2. Payment of Capital Expenses – Bond Redemption and Improvement Fund

Mr. Hanna reported Capital Expenses totaling \$55,406.09 for June 20, 2022. The largest invoice is to Bradford Engineering (\$35,861.78). Mr. Hanna motioned to approve these expenses. Mr. Scholz seconded the motion. The Board approved with a vote of 5-0.

C. Solicitor's Report

1. DELCORA/AQUA Acquisition

Mr. Flandreau reported that all litigation and negotiations are in a holding pattern at this time.

2. Bortondale Road Pump Station

Mr. Flandreau was in contact with UPTSA's solicitor. UPTSA is still reviewing the easements conveyed to them by MTSA.

3. Sleighton Sewer Improvements Design & Capacity Agreement

Mr. Flandreau, Mr. Fazler and Mr. Ibach have been working with this Developer and his solicitor to negotiate a draft Agreement which was sent to the developer (a copy was included in the Board's packets). Although Mr. Flandreau has not heard back yet from the Developer, he is seeking authority from the Board to enter into an Agreement with the developer (if no other major revisions are necessary). Mr. Flandreau stated the urgency for this authorization request is because Middletown Township is trying to organize a tentative public meeting with Edgmont Township for July 13 and having this agreement executed by both parties is required for the public meeting to take place. If the Board approves the Agreement today, Mr. Flandreau would not have to arrange for a special meeting with the Board. Mr. Sullivan made a motion to authorize Mr. Scholz and the appropriate MTSA representatives to execute the Sleighton Capacity Agreement. Mr. Bailey seconded. The motion was carried with a vote of 5-0. Mr. Flandreau added that this will assist in forging forward to the next step which is the payment of tapping fees.

D. Engineer's Report

1. DELCORA I & I Program

Mr. Fazler had a meeting on May 16, 2022, with DELCORA, its engineers and contractor and has since received pricing for the MTSA laterals in need of repair. He is still waiting for the in-pipe repair quote from local contractors. He will report back to the Board once he has more information.

2. 685 Rose Tree Road Low Pressure Sewer Extension (LPSS)

Mr. Fazler obtained the permit from PENNDOT in MTSA's name on behalf of this homeowner. A Hold Harmless agreement was executed and signed by the homeowner. Botella construction installed the LPSS today June 20th and it will be connected to the home tomorrow June 21st. Once this is completed, hydrostatic testing will take place to make sure everything is in working order. Mr. Fazler stated that this item can be taken off the agenda at this point.

3. 662 S. Old Middletown Road

This property's lateral is connecting into the Knowlton Charter Pump Station Force Main via LPSS that was previously approved. The grinder pump was installed and the contractor will be tapping into the MTSA force main in the near future. This homeowner will be a new customer for MTSA.

4. Chrome Run Interceptor Relocation/Replacement

Mr. Fazler stated that PA Natural Diversity Inventory (PNDI) research was completed on both sections (North and South) of the Chrome Run Interceptor. He had spoken with the Environmental Scientist (ES) about completing the study for the area in two phases due to habitat of the red bellied turtles at the northern end and to endangered plant species at the southern end. The ES will start with the Southern end of the railroad first and then move to the northern end. Mr. Fazler will have further updates at July's Board meeting.

4. Baltimore Pike Collector Connections

Mr. Fazler continues to work on the two main connections under Baltimore Pike. These connections will eventually divert flows from the Chrome Run Interceptor into the Baltimore Pike Collector.

5. Pump Station Confined Space Entry Abandonment

Mr. Fazler stated that the contractual documents are 80% complete. He will be consulting with a structural engineer regarding the Fair Acres pump station because of the possibility of 5,000 pounds of concrete that may need to be poured into the foundation. He wants to confirm with the consultant that there will be no negative impacts on the structure of the pump station dry well which is proposed to be backfilled.

6. 119 Glen Riddle Road Repair

No updates to report this month.

7. Convery LPSS Extension

This was discussed in executive session. Mr. Sullivan made a motion for Mr. Ibach and Mr. Flandreau to formulate and send a letter to AQUA requesting reimbursement of expenses incurred by MTSA as a result of AQUA's mismarking its water mains on Route 352. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0. Mr. Ibach added that he is in receipt of a revised invoice (\$28,582) from Mr. Botella. This invoice will be paid from the Bond Redemption and Improvement Fund. This invoice was not included in June's paid invoices because it was received after the cut-off. Mr. Ibach would like it approved for payment prior to July's Board meeting since Botella Construction is a small organization. Mr. Hanna made a motion to approve the requisition to pay this invoice

out of the Bond Redemption Improvement Fund made payable to Botella Construction and Excavation. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0.

8. SCADA – Paul Lane Pump Station

This SCADA system has been installed at the Paul Lane PS and is working well. Due to the success of the first SCADA system installation/operation, Mr. Ibach is requesting authorization from the Board to install a Mission SCADA system on the North Heilbron PS since this pump station has had a lot of I&I issues. Mr. Ibach referenced a previous approval by the Board authorizing up to 5 SCADA systems installed per year. Mr. Hanna made a motion to authorize the purchase and installation of a new SCADA system on the N. Heilbron PS. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0.

QUESTIONS FROM THE AUDIENCE

No one was in attendance.

ADJOURNMENT

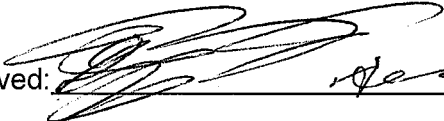
Upon motion by Mr. Sullivan and seconded by Mr. Hanna, the meeting was adjourned at 8:15pm with a vote of 5-0 and the Board went into executive session to discuss personnel matters.

Respectfully Submitted,

John Ibach, Manager

Cc: Authority Board and Advisors
Township Manager
S.W.D.C.M.A.
DELCORA

The minutes were recorded by Mr. Ibach and transcribed by Ms. Tierney.

Approved:  Date: 7-18-23