

**MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
JUNE 26, 2023**

Minutes of the Regular Meeting of Township Council held on June 26, 2023 at 7:00 p.m. in the Township Building located at 27 N. Pennell Road.

Present: Mark Kirchgasser, Kathleen O’Connell-Bell, Susan Powell, Walter “Bok” Read, Mark Damico, Esq., Eric Janetka, John McMullan, Vince Visoskas
Excused: David Bialek, PharmD, R.Ph, Jackie Donnelly, Bibiana Dussling.

1. OPENING: PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Kirchgasser called the meeting to order and led in the recitation of the Pledge of Allegiance to the Flag.

2. APPROVAL OF MINUTES

A) Draft Township Council Minutes: April 24, 2023.

Being unable to have a quorum, the approval of the minutes will continue until the next scheduled Council Meeting.

3. PUBLIC COMMENTS – NONE

4. REPORTS

A. CHAIRMAN - NONE

B. COMMITTEE - NONE

C. MANAGER

1) Update: SEPTA-Middletown Township, Aston Township, and Chester Heights Borough.

Mr. McMullan reported at the last Council meeting he received a proposal from Urban Engineers to provide information on the likelihood of establishing a quiet zone. The representative from Chester Heights Borough has been on vacation but has recently returned. As such, he will meet with the representatives of all municipalities this Thursday to review and discuss the proposal. Mr. McMullan stated he will have more information at the first Council meeting in July.

D. ENGINEER - NONE

5. PUBLIC HEARING - N/A

6. OLD BUSINESS: - N/A

7. NEW BUSINESS

A. Consideration for Approval: Resolution 2023-22, amendment of the Township Fee Schedule.

Mr. McMullan stated before Council for approval is Resolution 2023-22, amending the Township Fee Schedule. He stated after review by staff including the Director of Planning, the Township Engineer and himself, they recommend increasing the fee schedule specifically for permit applications for Zoning, Street Opening, and Grading and Excavating. Staff have realized after a careful review, since the first half of this year, that

the current fee schedule does not meet the review demands of staff and professional consultants. Mr. McMullan stated they have revised and created a new formula for street opening permits because of the amount of work the utility companies are doing; primarily AQUA and PECO. He stated the amount of time for the review process from the professional consultants has also contributed to the increase in fees. Mr. McMullan stated the increase in fees is revenue neutral.

Ms. O’Connell-Bell made a motion to approve Resolution 2023-22. Ms. Powell seconded the motion. The motion carried with a vote of 4-0.

- B. Consideration for Approval: Long Line Striping of various Township Roads with pavement markings as per PennDOT specifications to Guidemark, Inc., for waterborne striping in the amount of \$11,494.40 and epoxy resin-based striping in the amount of \$8,784.

Mr. McMullan stated before Council for their consideration to approve in the total amount of \$20,278.40 is the long line striping agreement with Guidemark, Inc. for the striping of roads on Mt. Alverno Road, E. Knowlton Road, South Old Middletown Road, Linville Road, Indian Lane, Media Station Road, and Elwyn Avenue. He stated Public Works reached out to three contractors and heard back from two with one no response. Guidemark was the only one to meet the specifications and is under the state threshold of \$22,500 to put out for public advertisement (bid). If approved tonight the work would start over the next three or four weeks. Mr. McMullan stated this is done each summer and the work includes the middle lines as well as the fog lines on the exterior of the road.

Ms. Powell made a motion to approve. Mr. Read seconded the motion. The motion carried with a vote of 4-0.

- C. Approval of June 26, 2023 Bill List.

Mr. Kirchgasser read the Bill List aloud.

GENERAL FUND

Aqua Pennsylvania, Inc.	May Hydrant Bills	\$ 9,510.71
Barbacane Thornton & Co.	Audit 2022	\$ 16,223.00
	Public Safety Auditing	\$ 2,660.00
		<u>\$ 18,883.00</u>
Kelly Engineers & Surveyors	MS4/Stormwater Improvements	\$ 4,143.00
	Plan & Eng. Professional Services	\$ 9,906.00
		<u>\$ 14,049.00</u>
Keystone Municipal Services, Inc.	Bldg. Inspections 5/15/23-5/26/23	\$ 7,537.50

PA Municipal Health Ins. Cooperative	July Health Insurance	\$ 37,374.04
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	General Fund Total	<u>\$ 87,354.25</u>
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RECREATION

PLGIT Credit Card - To G/F	Community Day Expenses	\$ 2,806.79
	Recreation Supplies	\$ 119.99
	Jr. Summer Recreation Supplies	\$ 5,256.11
	Tickets/Bus Tour/Prog. Fee	\$ 2,460/17
		<u>\$ 10,643.06</u>

CAPITAL RESERVE

Kelly Engineers & Surveyors	Roosevelt Site Improvements	<u>\$ 8,691.00</u>
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2020 G. O. ISSUE NON-ELECTORAL

Kelly Engineers & Surveyors	TRID Engineering Services	<u>\$ 14,765.20</u>
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Ms. O'Connell-Bell made a motion to approve the bill list. Mr. Read seconded the motion. The motion carried with a vote of 4-0.

Mr. Kirchgasser adjourned the meeting at 7:06 pm.

Respectfully Submitted,



Sharon Browne