

**MINUTES OF THE MEETING**  
**OF THE MIDDLETOWN TOWNSHIP, DELAWARE COUNTY SEWER AUTHORITY**  
**HELD ON NOVEMBER 15, 2021**

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday, November 15, 2021, at 7:00pm at the Township Administration Building located at 27 N. Pennell Road.

Present were Authority Members: Roland Bailey, John Hanna, Edward Klodarska, Robert Scholz, and Timothy Sullivan.

Authority Advisors James Flandreau, Esquire, Solicitor, Walter Fazler, Engineer, and Fran Niermann, I & I Coordinator were also present.

• **PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Sullivan called the meeting of the Sewer Authority to order at 7:00pm and led the recitation of the Pledge of Allegiance to the Flag.

Chairman Sullivan stated that there was a brief executive session prior to the Board meeting to discuss various real estate matters.

• **APPROVAL OF MINUTES OF THE MEETING HELD ON OCTOBER 18, 2021**

Mr. Hanna made a motion to approve the October 18, 2021, minutes. Mr. Scholz seconded the motion. The motion was carried with a vote of 5-0.

A. Manager's Report (presented by Mr. Scholz due the Manager's absence)

1. Bortondale Road Pump Station

Mr. Scholz stated there is no change since last month.

2. Proposed 2022 Meeting Dates

Mr. Scholz presented the proposed 2022 Board meeting dates. He motioned to approve these dates for advertising purposes. Mr. Bailey seconded the motion. The motion carried with a vote of 5-0.

3. 2022 Sewer Rates

Mr. Scholz motioned to recommend to Middletown Township Council to adopt this ordinance to raise residential and commercial sewer rates per EDU. Mr. Hanna seconded the motion. The motion carried with a vote of 5-0. Mr. Sullivan will be presenting this ordinance to Council on Monday November 22, 2021, to adopt this recommendation, Mr. Sullivan will stress to Council that MTSA has been looking out for township residents by absorbing DELCORA's yearly increases for the last four years.

B. Treasurer's Report

1. Payment of Operating Expenses

Mr. Hanna presented a list of paid invoices for the period of October 18, 2021, through November 12, 2021, totaling \$688,467.60. The largest invoice is to DELCORA (\$579,665.75) for 4<sup>th</sup> quarter treatments costs. Mr. Hanna made a motion to approve these paid invoices. Mr. Bailey seconded the motion. The Board approved with a vote of 5 - 0 with one abstention by Mr. Hanna solely for payment of the KBX/WRE invoice (40,887.96).

## 2. Payment of Capital Expenses – Bond Redemption and Improvement Fund

Mr. Hanna reported Capital Expenses totaling \$31,543.40 for November 15, 2021. The largest invoice is to Bradford Engineering (\$21,173.30). Mr. Hanna motioned to approve these expenses. Mr. Klodarska seconded the motion. The Board approved with a vote of 5-0.

Misc. – Mr. Hanna will ask Mr. Ibach for a financial report that compares 2020 to 2021 figures to discuss at next month's Board meeting.

### C. Solicitor's Report

#### 1. DELCORA/AQUA Acquisition

No change since last month.

#### 2. Arbor's Deed of Dedication

Mr. Flandreau stated that the approved documents have all been recorded at the County Courthouse. All Engineering and legal fees have been paid. Mr. Fazler and Mr. Ibach have prepared the necessary documentation to release all remaining escrows for this project

### D. Engineer's Report

#### 1. Darlington Valley Pump Station (DVPS)

Mr. Fazler stated that the pump station has been fully operational since October 14, 2021. The few lingering items have been rectified except for minor labeling that needs to be affixed to some equipment. Final payment for this project will most likely be submitted at December's Board meeting for approval.

#### 2. DELCORA I & I Program

Mr. Fazler stated that the CCTV work is complete and has been reviewed. He has created a list of recommended repairs for the three different categories. Mr. Fazler will be working with DELCORA's engineer to plan out the remainder of the repair work that will be paid for with the remainder of DELCORA'S allotted funds for this project.

#### 3. Overview of Planning for Dutton Mill Interceptor (DMI)

Mr. Fazler will be evaluating the condition of Interceptor located under the landfill to analyze and figure out rehabilitation costs. KBX was televising the interceptor pipe to assess its current condition when they encountered many problems and were concerned about the pipe's integrity due to a sag, an off-set joint and stones entering the pipe. Mr. Ibach stopped this project and discussed it at the agenda meeting to try and figure out how much of the Interceptor will need to be replaced. KBX was assigned to perform the televising to identify all the deficiencies. This will help Mr. Fazler identify which sections of pipe need replacement. Mr. Sullivan stated that depending on the length of the section needing replacement, it might still be more feasible to proceed with repair rather than installing a new pump station.

#### 4. Chrome Run Interceptor Relocation/Replacement

Mr. Fazler is still waiting for the abscission of leaves for better visibility in identifying access points to evaluate this interceptor. Mr. Fazler will have more information by next month's meeting.

#### 5. Baltimore Pike Collector Connections

Mr. Fazler and Mr. Ibach met with Wawa's head of maintenance and Granite Farms' engineer to review their future potential connections into the Baltimore Pike Collector. Both entities' pump stations are antiquated and will need to be upgraded. He stated that Wawa is currently working with an engineer for

the purpose of upgrading its pump station and possibly replacing the force main. Their engineer will evaluate the crossing point that MTSA is recommending evaluating whether it will work for Wawa's needs. Mr. Fazler stated that Wawa will need to connect into the Baltimore Pike Collector no matter which route it chooses. Mr. Ibach will be arranging a second meeting with both entities. In addition, Mr. Fazler stated that he is also evaluating Fair Acres' future diversion plans for its force main from the Chrome Run Interceptor to connect into the Baltimore Pike Collector. This will involve obtaining easements from the RV Center and Pennell Place.

6. Confined Space Entry Abandonment

Mr. Fazler stated that after evaluating the four pump stations, he found that the old pump stations were left on the premises fully energized with no safety warning labels on any of the equipment. He is recommending hiring KBX to execute the electrical demolition project. KBX would select Charles Higgins & Sons to disconnect the electrical panels. Once this is completed, a demolition contractor would be selected to do the rest of the work. Mr. Fazler included a scope of electrical work in the Board's packets for review. Mr. Fazler and Mr. Ibach agree that this is the easiest way to pursue this project versus having a contractor for all the different phases of this demolition project.

7. LPSS for Convery Project

Mr. Fazler stated that the Authority is currently in the process of obtaining easements from different property owners. He will have a better update at December's Board meeting. Mr. Flandreau added that the Developer's agreement was received, and the tapping fees have been paid.

8. MTSA 3-year O & M Construction Bid Requests

Mr. Fazler stated that the current 3-year maintenance contract is expiring on December 31, 2021 and it was previously offered as one maintenance contract. MTSA will be exploring options.

QUESTIONS FROM THE AUDIENCE

No one was in attendance.

ADJOURNMENT

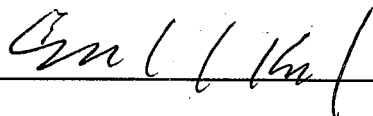
Upon motion by Mr. Sullivan, the meeting was adjourned at 7:35pm.

Respectfully Submitted,

John Ibach, Manager  
Cc: Authority Board and Advisors  
Township Manager  
S.W.D.C.M.A.  
DELCORA

The minutes were recorded by Mr. Ibach and transcribed by Ms. Tierney.

Approved: \_\_\_\_\_



Date: \_\_\_\_\_

