

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA  
DECEMBER 11, 2023

Minutes of the Regular Meeting of Township Council held on December 11, 2023, at 7:00 p.m. in the Township Building located at 27 N. Pennell Road.

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Present: David Bialek, PharmD, R.Ph, Jackie Donnelly, Bibianna Dussling, Mark Kirchgasser, Kathleen O'Connell-Bell, Susan Powell, Walter "Bok" Read, Mark Damico, Esq., John McMullan, Eric Janetka, Vince Visoskas, Meredith Merino

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1. OPENING: PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Kirchgasser called the meeting to order and led in the recitation of the Pledge of Allegiance to the Flag. Mr. Kirchgasser welcomed members of Boy Scout Pack 85 to tonight's meeting. He stated he was once a member of Pack 85 and attended Indian Lane Elementary School.

Mr. Kirchgasser thanked Ms. Kathleen O'Connell-Bell for her term on Township Council. He stated she is deceptively kind. She is an attorney and mother of four and can absolutely handle herself in tough situations. She quickly became Vice-Chair of Council. He thanked Ms. O'Connell-Bell for being a great partner and stepping in whenever help was needed. He presented Ms. O'Connell-Bell with parting gifts. Mr. Kirchgasser thanked her on behalf of the Township, Council, and the residents for her service.

Ms. O'Connell-Bell thanked Mr. Kirchgasser for his kind words. She stated most of the people in the room have been in public or volunteer service in one way or another. For the younger members of the audience, she encourages volunteer service. She stated she encourages this in some way. You will be amazed at what you learn along the process and the people you meet. These are the people that make up the story of your life. This is a great chapter in her life.

Ms. O'Connell-Bell stated her tenure has been far shorter than Mr. Kirchgasser's. Mark has served this Council for almost twenty years. He has served as a member and as the esteemed Chair and equally important has served in a volunteer firefighting capacity for almost 40 years. She stated there is no-one better to speak about Mark than a former member of Council who served the community for 38 years, Mr. Norm Shropshire.

Mr. Shropshire stated he considers this a great honor. He and Mark have been friends for a very long time. He and his brother Tommy were Jr. members of the fire department at about the same time. With every division of Jr. members there is always a group that sets themselves apart. It was always interesting that around Halloween there is Fire Prevention Week. He stated as part of the events the fire company would visit the local schools. What he did not know was that Mark would meet his partner in life. When he went to the schools to show the children fire prevention, he ended up with a wife. Mr. Kirchgasser stated the challenge is still on, anyone who comes away from Fire Prevention with a date is still on. Mr. Shropshire stated his wife Mary was kind enough to share Mark with attending all the

meetings and events throughout the years. He stated Mark has been a great member and great communicator of this Council. He has been willing and able to answer residents' questions and do this in such a nice way. Mr. Shropshire thanked Mr. Kirchgasser for his 20 years of service to the Township. Mr. Shropshire recognized members of the audience; Mr. Steve Byrne, Mr. Russ Carlson, Mr. Dean Helm, former Township Manager, Mr. Bruce Clark, as well as members of Rocky Run and Middletown Fire Companies.

Ms. O'Connell-Bell presented Mr. Kirchgasser with a certificate from the Pennsylvania State Association of Township Supervisors in recognition of his 18.5 years of service as Council member of Middletown Township. She presented Mr. Kirchgasser with a plaque of pictures of his service through the years. Mr. Kirchgasser thanked members of Rocky Run and Middletown Fire Company for showing up tonight. He very much looked forward to going to his phone and saying Siri, call John and have it be his son John and not John McMullan because it goes by frequency and he and Mr. McMullan were on the phone a lot. He addressed Meredith Merino and said he looks forward to not stopping on a road in Middletown Township and pulling up an illegal sign to deliver to her office. He thanked his wife Mary and his family. His oldest child Kelly was in kindergarten when he started on Council, and she just passed the Bar Association.

There are a lot of evenings and weekends doing this job and he looks forward to spending more time with his family. He thanked Andy Reilly for getting him into this as well as Norm Shropshire, Scott Galloway, and Russ Carlson for showing him what service to Middletown Township is all about. He thanked the late Joe Damico who was a lion when it came to ethics and the right way to do things. He thanked Jim Flandreau, Governor Wolff, and Energy Transfer for helping get through the morass of the Mariner East pipeline. He thanked his colleagues on Council for their support in getting a lot done through the years which include the Chester Creek Trail and the groundwork for its extension, relocating Middletown Library, the Roosevelt Community Center, and holding the line on taxes.

There was only one increase in taxes which occurred in 2009 which was given back in a tax reduction in 2016 with today's tax rate approximately the same as when he started in Council. He stated they have half of the loop road done with the other half in progress, Longview Park at Rose Tree Road and Rt. 352, as well as the Sleighton Farms open space. Mr. Kirchgasser thanked Township staff; Bruce Clark, and John McMullan as he tends to turn up unannounced and call with a lot of questions and insights and who exhibited great patience in follow-up in all his calls. He thanked the Departments and leaders who kept the roads clear, the parks exciting, residents involved and worked to keep free and clear tax increases that other towns seem to collide with. Mr. Kirchgasser presented a slide of a person in Paris who climbed a building to save a child. He pointed out two people in the picture, the mother terrified for her child and the other being the person with the camera. He stated there cannot be a clearer delineation of who we can help; we can watch, or we can do something.

Chief Rigby stated for his short time in his position he thanked Mark for his help. He, Chief

Cairns, and Chief Nasino presented Mr. Kirchgasser with an award which proclaimed “Middletown Fire Company and Rocky Run Fire Company present to Mark Kirchgasser for his service as Council member from 2005 until 2023 in appreciation for his many years of dedicated service as a member of Middletown Council and his continued support of the fire companies. Mark has also been an active firefighter.” Plaque presented December 2023.

2. APPROVAL OF MINUTES

3. PUBLIC COMMENTS

Ms. Wendy Hunsicker, 208 S. Pennell Road, thanked Mr. Kirchgasser and Ms. O’Connell-Bell for their years of service to the Township. Mr. Barry Pinkowicz, 3155 Richard Drive, President of the Friends of the Chester Creek Branch, thanked Mr. Kirchgasser for 20 great years. If it weren’t for Mark and the past and present Council, they would never have the Chester Creek Trail. All of the other Townships turned them down for the trail with the exception of Middletown Township. On behalf of the friends of the Chester Creek Trail and all of the people who walk the trail every day, he thanked Mr. Kirchgasser.

4. REPORTS

A. CHAIRMAN: NONE

B. COMMITTEE: NONE

C. MANAGER:

1) PA State Trooper - Michele Naab

Trooper Naab reported vehicle thefts have increased and asked residents to not leave vehicles running and to lock their vehicle doors. She stated there was another incident at the MacIntosh Inn where a robbery took place as well as a stolen vehicle. She stated the vehicle had been recovered and a suspect had been identified. Trooper Naab congratulated Ms. O’Connell-Bell and Mr. Kirchgasser. Ms. Dussling asked about a break-in in the Riddlewood Sunnybrea neighborhood, and Trooper Naab stated she will give her more information tomorrow.

2) Update: Chief Rigby

Chief Rigby reported he is continuing to meet with the tactical leadership at the fire companies. Squad 50 has been replaced. They found a new home for the old squad in North Carolina. They are continuing work on the new Tower 46. The ISO evaluation is nearing an end. The volunteer firefighter incentive program is moving forward with Council’s support. He will soon be launching the Township Emergency Services Plan. The Township’s fire departments have invested over 1,000 personnel hours. In November 2023 there were approximately 100 fire calls including mutual aid. There were 61 in Middletown Township. There were 206 EMS calls. Year-to-date there have been 3,215 calls in addition to 200 mutual aid calls which included 30 building fire responses, 141 MVA, and 220 automatic alarms. Rocky Run’s EMS Chief Johnson has done an outstanding job, they have a 24 x 7 staffing model and since August 1 there have been 363 calls. In closing, Chief Rigby thanked Ms. O’Connell-Bell and Mr. Kirchgasser and wished them the best.

- 3) Update: SEPTA - Middletown Township, Aston Township, Chester Heights Borough. Mr. McMullan stated he spoke with SEPTA, and it looks like things are moving forward in working with a third-party vendor to fund the feasibility study.
- 4) Santa is coming to Middletown Township on Saturday, December 16th: Sponsored by Rocky Run and Middletown Fire Companies starting at 10am, Santa will be visiting neighborhoods with candy canes for all.  
Mr. McMullan reported Santa is coming to Middletown Township on Saturday, December 16 sponsored by Rocky Run and Middletown Fire Companies starting at 10am. He will be delivering candy canes for all.

D. ENGINEER:

SEE ATTACHED NOVEMBER 2023 REPORT

5. PUBLIC HEARING: N/A

6. OLD BUSINESS: N/A

7. NEW BUSINESS

A. Adoption of the 2024 Budget:

- 1) Consideration for Approval: Resolution 2023-38, Adoption of the 2024 Operating and Capital Budget.
- 2) Consideration for Introduction: Ordinance 859, 2024 Tax Rate.

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Mr. McMullan stated before Council is Resolution 2023-38 for the adoption of the 2024 Operating and Capital Budget. The budget has been properly advertised and he has not received any comment from the public. He thanked Council, the Finance and Administration Committee, as well as staff for preparing the 2024 budget. He stated the committee had three meetings which also included members of the Library Board resulting in the proposed budget for 2024 and most importantly a zero-tax increase for 2024.

Ms. Donnelly made a motion to approve Resolution 2023-38. Ms. Dussling seconded the motion. The Motion carried with a vote of 7-0.

Mr. McMullan stated as part of the 2024 budget for consideration to introduce is Ordinance 859 setting the tax rate for 2024 at 1.010 mills. Upon approval the ordinance can be properly advertised to be voted on at the first regular meeting in January 2024.

Ms. Dussling made a motion to introduce Ordinance 859. Mr. Bialek seconded the motion. The motion carried with a vote of 7-0.

B. Consideration to Authorize: 2023 transfer of general funds to capital reserve accounts.

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Mr. McMullan stated for consideration to authorize the transfer of general funds to capital reserve accounts in the amount of \$2.6 million with \$185,000 to the Operational Reserve fund, \$2 million to the Capital Reserve fund as they have identified several projects as part of the 2024 budget, \$295,000 to the Capital Reserve fund to repay the

inter fund loan of the purchase of the 2015 ladder truck to Rocky Run Fire Company and \$200,000 to the Fire Apparatus fund. Mr. Kirchgasser explained to Troop 85 they took money from the operating fund (allowance) and put it into a bucket to build more trails and open space.

Mr. Bialek made a motion to authorize the transfer of funds. Ms. Powell seconded the motion. The motion carried with a vote of 7-0.

C. Consideration for Adoption: Ordinance No. 857, Amending Chapter 60, Alarms and Alarm Devices related to fire services.

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Mr. McMullan stated before Council for adoption is Ordinance 857 amending Chapter 60, Alarms and Alarm Devices related to the fire services. Council approved to introduce the ordinance two meetings ago. This ordinance amends the existing by increasing the fine amount based on a twelve-month rolling calendar for false alarms. When reaching the fourth alarm a fine may occur. Hopefully, through the Chief and the fire departments, they will be able to educate the commercial property owners, so it does not come to this. This helps to eliminate the routine occurrence of fire alarms. This also creates a fine for commercial properties that install an alarm without a permit.

Ms. Powell made a motion to adopt Ordinance No. 857. Ms. Donnelly seconded the motion. The motion carried with a vote of 7-0.

D. Consideration for Adoption: Ordinance No. 858, creating a new Chapter 108, titled "Emergency Services Reimbursement," authorizing the Township to seek reimbursement related to expenses incurred for emergency services and emergency equipment.

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Mr. McMullan stated before Council for consideration for adoptions is Ordinance No. 858 creating a new chapter 108 titled "Emergency Services Reimbursement" authorizing the Township to seek reimbursement related to expenses incurred for emergency services and equipment. This was approved by Council to introduce three Council meetings ago and provides the Township with the tool to permit the fire companies to recover costs incurred by fire companies for responding to emergency situations. This does not impact the individual but will be billed to insurance companies. This puts the Township in line with neighboring municipalities. Chief Rigby stated this allows the Township to give back to the fire departments. Mr. Kirchgasser explained to the Scouts this ordinance helps repay the fire companies for supplies and equipment used in a fire call.

Mr. Bialek made a motion to adopt Ordinance 858. Ms. Donnelly seconded the motion. The motion carried with a vote of 7-0.

E. Consideration for Approval: Resolution 2023-39, Amendment of Township Fee Schedule.

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Mr. McMullan stated for Council's consideration to approve is Resolution 2023-39, authorizing the Township to charge fees for Park and Recreation facilities. This has been carefully crafted through the Finance and Administration Committee and reviewed for the past two years as new recreation facilities have come on line in Middletown Township. This will provide a fee structure for usage of space at Roosevelt Community Center and will cover expenses generated as well as for use of the pavilion at Sleighton and Lenni Parks as well as future use at Longview Park.

Ms. Dussling made a motion to approve Resolution 2023-39. Ms. Powell seconded the motion. The motion carried with a vote of 7-0.

- F. Consideration for Approval: Resolution 2023-40, for termination and extinguishment of an open space easement granted to Riddlewood Sunnybrea Community Association in order for future construction of a loop road.
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Mr. McMullan stated for consideration for approval is Resolution 2023-40 for termination and extinguishment of an open space easement granted to Riddlewood Sunnybrea Community Association in 1989 for the future construction of the loop road. This has been an order of business for three years or more. After several meetings and discussions with the attorney who represents the association, they have come to an agreement. The agreement will be for a contribution of \$75,000 for the HOA to extinguish the easement. The Township will be responsible for installing a privacy fence once the loop road construction is underway as well as landscaping involved with installation of the fence.

Mr. Read made a motion to approve Resolution 2023-40. Mr. Bialek seconded the motion. The motion carried with a vote of 7-0.

- G. Consideration for Approval: Resolution 2023-41, sale of Township owned 2002 Pierce Dash Engine-Squad.
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Mr. McMullan stated before Council for consideration for approval provided by the Home Rule Charter when selling Township property a resolution is required. The execution of the sale took place last week in the amount of \$120,000. The sale had been properly advertised and a company in North Carolina needed a replacement ASAP resulting in the sale.

Ms. Donnelly made a motion to approve Resolution 2023-41. Mr. Bialek seconded the motion. The motion carried with a vote of 7-0.

- H. Consideration to Authorize: remaining payment to A. F. Damon, Inc., for the 2023 Road Paving Program in the amount of \$13,181.88.
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Mr. McMullan stated before Council for their consideration to authorize the remaining payment to A. F. Damon, Inc. for the 2023 Road Paving program. In a prior meeting, 95% of the payment was released withholding 5% until completion of the punch list items which have been completed. He recommends release of the remaining funds in the amount of \$13,181.88.

Ms. O'Connell-Bell made a motion to authorize payment. Ms. Powell seconded the motion. The motion carried with a vote of 7-0.

- I. Consideration to Authorize: Payment to A. F. Damon, Inc., for the 2023 Road Paving Program Phase II ETP Paving in the amount of \$216,969.25.
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Mr. McMullan stated if Council recalls they broke down the 2023 road program into two phases, one being funded for by Liquid Fuels funds and the second piece being a contribution from Energy Transfer Partners/ Sunoco. The work started later than

expected, but was completed during the month of November, and the punch list items were finalized last week. He is requesting the release of the full payment to A. F. Damon, Inc. in the amount of \$216,969.25.

Ms. Powell made a motion to authorize payment. Ms. O’Connell-Bell seconded the motion. The motion carried with a vote of 7-0.

J. Consideration to Authorize: allocations for the 2023 Volunteer Firefighter Incentive Program.

Mr. McMullan stated before Council for consideration to authorize are the allocations for the 2023 Volunteer Firefighter Incentive Program. Council passed a resolution earlier in the year and it was included in the 2023 budget as an allocation of up to \$40,000 for volunteer firefighters who met the requirements in the resolution in order to receive a maximum of \$1,000 paid to each volunteer. He recommended an amount of \$15,000 be paid to Middletown Fire Company and \$11,000 being distributed to Rocky Run Fire Company. This is a total of 26 firefighters that have met the requirements. Chief Rigby stated for the month of December there could possibly be more volunteers meeting the requirements.

Mr. Read made a motion to authorize. Ms. Powell seconded the motion. The motion carried with a vote of 7-0.

Mr. Read presented Mr. Kirchgasser with a transitional homemade gavel in the shape of a hand for his years of service. The “hand” was engraved with the words, “Thanks Mark.”

K. Approval of December 11, 2023 Bill List.

Mr. Kirchgasser read the Bill List aloud.

**GENERAL FUND**

Brinker Simpson & Company	2023 Financial Audit -Rocky Run	\$	25,000.00
Kelly Engineers & Surveyors	Professional Services	\$	10,527.25
Keystone Information Systems	2024 Software Contract	\$	28,889.00
Keystone Municipal Services	Monthly Building Inspections	\$	19,912.50
	General Fund Total	<b>\$</b>	<b>84,328.75</b>

**RECREATION**

PLGIT Credit Card to G/F	Tickets/Bus Tour/Prog Fee	\$	5,148.84
PLGIT Credit Card to G/F	Recreational Supplies	\$	10,703.37
	Recreation Fund Total	<b>\$</b>	<b>15,852.21</b>

**CAPITAL RESERVE**

Dallas Data Systems	2024 New Software Deposit	\$ 48,105.00
Kelly Engineers & Surveyors	Roosevelt Design	\$ 8,122.03
S.J. Thomas Company, Inc.	Roof Replacement -Roosevelt	<u>\$ 163,330.76</u>
	Capital Reserve Total	<u><u>\$ 219,557.79</u></u>

**2019 G.O.BOND – TRID**

Kelly Engineers & Surveyors	Lenni and Mint Trails	<u>\$ 12,006.12</u>
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**STATE AID**

Brian Hoskins Ford	Purchase of 2024 Ford F-600	<u><u>\$ 67,500.00</u></u>
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Ms. Dussling made a motion to approve the bill list. Ms. Donnelly seconded the motion. The motion carried with a vote of 7-0.

Mr. Kirchgasser adjourned his final meeting at 7:55pm.

Respectfully Submitted,



Sharon Browne





## Middletown Township Engineer's Report

December 11, 2023  
Council Meeting

### **MARINER 2 PIPELINE**

**MT100-Ea**

- Sleighton Park Restoration – Final restoration at Sleighton Park, which includes extension of the athletic field, trail restoration and restoration of pre-construction drainage features is complete.
- ETP road restoration work (excluding the PennDOT segment of Valley Road) is complete. Work was funded by ETP.
- Valley Road shoulder restoration/stabilization. ETP has agreed to fund the cost related to obtaining a PennDOT Highway Occupancy Permit and construction improvements to stabilize the road shoulders of Valley Road with rock lining from W. Forge Road to New Darlington Road. The Highway Occupancy Permit plan has been prepared and will be submitted to PennDOT by the Township, for approval. This restoration work, which is being done due to water erosion along the shoulders, will also include milling and wearing course overlay of the entire cartway of Valley Road along the work area. PennDOT Highway Occupancy Permit has not yet been obtained. This work is anticipated to be completed in 2024.
- Horizontal Direction Drill HDD #591 (Sleighton Park to 143 Valley Road) - "Monitoring Plan" - Sunoco/ETP is in the process of finalizing geologic and geophysical testing at Valley Road/W. Forge Road, pursuant to the "monitoring" plan agreed upon by the Township and Sunoco/ETP. The Township's geophysics consultant has reviewed all previous testing completed as part of the monitoring plan and will review testing reports as they are completed and submitted to the Township. It is estimated that completion of this testing and Township review of testing results should be accomplished in 2023.

### **SEPTA R3-3**

**MT120-Bwa**

- SEPTA has completed the R3-3 rail line extension including the parking deck, driveway, station building, and stormwater management facilities. Final Certificate of Occupancy has been approved for the station building and the crew quarters. The

Township is in the process of reviewing project close-out documents and amended stormwater management agreement exhibits and anticipates these projects will be fully close-out prior to the end of 2023.

### **MINT PEDESTRIAN TRAIL**

### **MT100-V1**

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- The first segment of this trail has been completed at the SEPTA Wawa Station.
- The construction and permits plans, which have now received NPDES permit approval from the Delaware County Conservation District, were revised to incorporate several value-engineering revisions to the design and to incorporate the portion of the trail constructed by SEPTA at the Wawa Station. This segment of trail was originally to be constructed by the Township as part of the permit for the Mint Trail but the Township was able to coordinate this segment being completed by SEPTA. The project was let for bid and awarded on November 27, 2023 to Richard E. Pierson Construction Co., Inc. from New Jersey. Notice of award has been given and the Township is awaiting on signed contract documents. It is anticipated this project will begin in January 2024. Value engineering revisions that were made by the Township include but are not limited to: elimination of retaining walls, elimination of thousands of feet of surface edge drain, relocation of trail to avoid large rock outcroppings, elimination of numerous water quality structures, relocation of existing level spreaders (that cross the trail location from Franklin Station) to below the trail area, revision of trail profile to reduce potential conflict with below grade bedrock, etc. A contract term of 180 calendar days has been set to complete work which should allow sufficient time to complete the work by the spring, accounting for potential weather delays.

### **TOWNSHIP GUIDERAIL PROGRAM**

### **MT124-E**

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- The guiderail program is for the installation and/or replacement of guiderail along the following 6 segments of Township roadway (including the segments associated with the recently completed 2019 contract): Howarth Road, E. Knowlton Road (North), E. Knowlton Road (South), Darlington Road (East), Darlington Road (West) and Valley Road.
- Preliminary design plan is complete for E. Knowlton Road (South), Darlington Road (West) and Valley Road. Bid letting for this work has not yet been scheduled and is now projected for

2021. Significant utility pole relocation and tree removal is required for these projects.

- The Township applied for an A.R.L.E. grant for the completion of guiderail projects in 2020, 2021, and 2022, but was not awarded the grant but received feedback that the application was considered worthy of award but other projects were more highly prioritized. A.R.L.E. is the Automated Red-Light Enforcement Transportation Enhancements Grant Program established in 2010 as a PennDOT-administered competitive grant program in accordance with PA Vehicle Code (75 Pa.C.S.) §3116(l)(2) and §3117(m)(2). Funding for the program is generated from the net revenue of fines collected through Automated Red Light Enforcement Systems. Grant applications are accepted annually during the month of June.

## **TOWNSHIP CODE AMENDMENTS**

## **MT110 SERIES**

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- The following Codes are in the process of being amended prior to the end of 2021: Chapter 186 (Soil Erosion and Sedimentation Control), Chapter 204 (Streets and Sidewalks), Chapter 210 (Subdivision and Land Development) and Township Standards (construction standards, details and specifications).
- Chapter 198 (Stormwater Management Ordinance) –Amended Ordinance was adopted by Council and went into effect starting on January 9, 2020.
- Preparation of Draft revisions to Chapter 186 (Soil Erosion and Sedimentation Control), has been completed and reviewed by the Township review committee. The document will be introduced for adoption in the near future.
- Preparation of a new Township Code, Chapter 77 (Building Permit and Occupancy Procedures) has been completed and distributed to Township review committee. The document is in the process of being reviewed by Township Staff and consultants. Chapter 77 is intended to establish requirements and procedures for obtaining building permits and requirements for approval of Certificates of Occupancy for occupiable structures. The draft ordinance has been reviewed by the Township's Land Planning Committee.
- Preparation of a new Township Code, Chapter 204 (Street, Curbs and Sidewalk) has been completed and distributed to Township review committee. The document is in the final phase of being reviewed by Township Staff and consultants. Chapter 204 is to replace the existing Chapter 204, and is intended to establish requirements and procedures for working within the right-of-

way of Township streets, including street restoration standards and maintenance and protection of traffic (work zone traffic controls). It is likely this draft ordinance will be presented for review by the Council in spring 2023.

- “Township Standards and Specifications” has been reviewed by Township Staff and revisions to the document, as well as various Township application forms, is in process. This document is to formally update/upgrade and replace numerous construction details and policy documents utilized by the Township over the last many years. It is anticipated that upon review by Township staff, this document will be presented to Council for review. This document can (and should) be updated periodically to include additional construction details, guidance documents, forms, etc. if they become necessary.

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**ROOSEVELT COMMUNITY CENTER AND LIBRARY      MT100-O**

- Construction and permitting plans for site improvements at Roosevelt School have been submitted to DCCD for NPDES Permit approval, and administrative review comments have been received. Permit plan has been revised and will be resubmitted to DCCD on December 8, 2023. Engineering work will continue on preparation of contract documents, bidding documents, and construction details and specifications. Site improvement work will be completed in two phases. Overall improvements will include construction of a new tot lot, new parking, reconstruction of existing parking facility both in front of and behind the facility, grading of a small field area (next to the tot lot), stormwater management improvements and construction of courtyard improvements. It is anticipated that construction of improvements will begin over the winter 2024 (January/February), upon receipt of permits from the County and State.

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**SUNNY BRAE STORMWATER BASIN REVITALIZATION      MT100-K**

- Aside from a few minor punchlist/repair work items, the project is complete. Remaining punchlist work primarily includes the finalizing of the basin outlet structure configuration. This work is anticipated to be completed in the fall 2023.
- The project will be submitted to PADEP as a means to reduce sediment (PRP – Pollutant Reduction Plan) in conjunction with the NPDES Permit for the Township’s MS4 (permit term from 2018 to 2023). The basin revitalization work will address

approximately 90% of the Township sediment reduction requirement within the Chrome Run watershed, for the term of the PRP approval ending in 2025.

## **SMEDLEY PARK**

## **MT100-A.2**

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- Construction of Stage 2 and Stage 3 of the project has been completed and it is anticipated some of the field areas may be open to public use in the fall (in order to allow grass to grow properly).
- The final construction phase is anticipated for the spring of 2024 and will include the following work: conversion of sediment trap nos. 1, 2, 3, 4 and 5 to permanent stormwater basins, installation of approximately 800 feet of pedestrian trail (that was not be completed with the previous stages of construction), asphalt paving of approximately 400 feet of paved trail (that was only completed to stone subbase to permit future construction access for basin conversion), installation of softball and baseball infield areas, and removal of all erosion and sedimentation controls. The Township applied for a grant (in the amount of \$250,000.00) to partially fund completion of the project; however, only a small fraction of the requested funding was awarded to the Township. The cost estimated in 2021 to complete the final phase of work was approximately \$500,000.00; however, it is likely this cost will increase due to the current economic environment.
- The NPDES Permit for the Park has been extended to December 20, 2027 to allow the project to be completed in 2023. PennDOT Highway Occupancy Permit work is complete and permits are closed.

## **LENNI PARK**

## **MT100-W**

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- A kickoff meeting was recently held with DCNR regarding the approved grant for redevelopment of Lenzi Park.
- It is anticipated that the park site will be surveyed in early 2024 and design of the first phase of park improvements may begin in late 2024. First phase of improvements may include additional parking, pedestrian trail and stormwater management improvements. Additional site improvements are anticipated in later years.

**MS4 NPDES PERMIT/POLLUTANT REDUCTION PLAN MT300-18**

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Pollutant Reduction Plan (PRP) for the PADEP NPDES Permit term of 2018-2023 was submitted to PADEP on December 4, 2019 and final approval of the PRP was issued on February 7, 2020. Although the NPDES permit term is 2018 to 2023, the Township has 5 years (from the date of PRP approval) to complete design, permitting, and construction of all of the proposed stormwater facilities (BMPs) described in the PRP. The PRP includes an estimation of cost to complete all stormwater facilities required by the State as part of the approved PRP, prior to the end of the PRP approval term (February 2025). The Sunny Brae Basin revitalization will be the first stormwater BMP project from the PRP, to be completed (in 2022). The Township submitted a PA DCED Watershed Restoration and Protection Program Grant application in the amount of \$296,905.00 for construction of a second stormwater BMP in Township open space north of Highpoint Drive and south of the Franklin Mint, however, only a small portion of the requested funds were awarded.

**SUBDIVISIONS/LAND DEVELOPMENTS MT305 SERIES**

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- Aside from demolition of the old hospital building, site work is complete and a final use and occupancy permit has been approved. Certificate of Total Completion has not yet been approved.
- Guss Subdivision (Howarth Road) – Construction of site improvements (not including the dwellings) has been approved by the Township (through issuance of a grading and excavating permit). Construction activity at the site has commenced.
- Promenade at Granite Run Land Development - Construction pursuant to the approved final plan is on-going and is approximately 85% complete. The following amendments to the approved final plan were received in late 2022 and early 2023:
  - ✓ Reconfiguration of Apartment Building 2 and surrounding improvements. This work is approximately 50% complete.
  - ✓ Reconfiguration of Building G (Popeye's). Land Development for this amendment has been recommended for approval by the Planning Commission in April 2023 and granted conditional final approval by Township Council. The plan is set to be recorded in December 2023.

- Darlington Pointe II Subdivision - Construction is complete with all homes occupied, except for Lot 4 which has been purchased to the owner of 420 Matrissa Ridge and it is our understanding there is not intent on their part to build on the lot. Certificate of Total Completion has been filed and it is anticipated that project will be closed in 2023.
- 312 Lenni Road Subdivision - Conditional final approval granted by Council. Plan has been recorded and construction has commenced by Cornerstone Quality Builders. Four homes are presently under roof and the project is approximately 90% complete.
- 33 N. Middletown Road Subdivision (Convery) - Conditional final approval granted by Council. The plan has been recorded. Site work construction (excluding the houses) is largely complete. A grading and excavating permit for Lot 3 has been recommended for approval and the first dwelling is under construction.
- Penncrest High School Life Skills Center and Parking Lot Subdivision and Land Development – Conditional final approval has been granted by the Township Planning Commission and Council. The plan has been recorded and construction of the bus facility parking lot is complete. Project has not yet been closed through approval of Certificate of Total Completion.
- 345 Valley Road Subdivision – The plan has been recorded and the new dwelling is nearly complete. The overall project is complete.
- Glenwood Elementary School Parking Lot – The plan has been recorded and a Grading and Excavating Permit has been approved for the construction of the new parking lot and related stormwater facilities. Construction commenced in June of 2023 and is approximately 95% complete.
- Glenwood Elementary School Modular Classrooms – Plan has been reviewed by Township staff and was recommended for final approval by the Planning Commission and approved by Council in May. The plan has been recorded and construction appears to be complete.
- Williamson College of the Trades Student Activity Center Land Development Phase 5 – The plan has been recorded and construction is complete. Certificate of Occupancy of the building has been approved and the Certificate of Total Completion has been approved. Minor landscaping repairs will be completed in the fall 2023.
- Indian Lane Elementary School Parking Lot and Baseball Field Relocation – The plan has been recorded and construction is complete. Project has not yet been closed through approval of Certificate of Total Completion.

- Luongo Reverse Subdivision and Land Development – Zoning Variances and Conditional Use have been approved. The applicant has submitted a land development application which was recommended for approval by the Planning Commission in June. The applicant has revised the plan pursuant to staff and consultant reviews and will request review by Council in the near future.
- A land development application from Granite Farms Estates for building additions to the nursing care facility and reconfiguration of the parking area surrounding the nursing care facility, was recommended for approval by the Planning Commission on March 8, 2022 and final approval was granted by Council in March 2022. Plan has been recorded and construction is anticipated to commence in the near future.
- A minor subdivision application has been received for 252 W. Forge Road to create one additional residential lot. The Plan has been recorded and a grading and excavating permit has been approved for construction of the new home, which is approximately 50% complete.
- A minor subdivision application has been received for 552 Old Forge Road to create three residential lots. This application was recommended for approval by the Planning Commission in May 2022 and was granted conditional preliminary and final approval by Township Council. The plan has not yet been recorded.
- A minor subdivision application has been received for William N. Weirich, Jr. (Highpoint Drive) to create one interior residential building lot. The plan has been recorded and work appears to be complete and temporary certificate of occupancy has been issued for the new dwelling.
- A land development application has been received from Sunnybrae Farm, L.P. (Wolff's Applehouse) for approval of a permanent pavilion structure (previously constructed under a waiver of land development), building expansion (for on-premises kitchen) and a separate garden center building. This application has been recommended for conditional use approval and preliminary land development approval by the Planning Commission and has received zoning variances to permit the proposed expansion. Township Council recently granted preliminary approval of this plan.
- Williamson College of the Trades 72-Bed Dormitory Land Development (Phase 6) – A land development application has been received to construct a 72-bed dormitory at the campus. This application was recommended for approval by the Planning Commission and approved by Council in August 2022. Plan has been recorded and a grading and excavating permit for the site work has been approved. Work is approximately 50% complete.



- 47 N. Middletown Road Land Development – An application for land development for construction of a meeting room building (religious use) and parking lot has been reviewed by Township. This site is located to the southwest and contiguous to Longview Park. Staff and Consultants have reviewed the submission and the preliminary and final plan have been recommended for approval by the Township Planning Commission and conditionally approved by Council as well. The plan has not yet been recorded.
  
- Elwyn of Pennsylvania and Delaware – Kitchen Building – A land development application has been received to construct a new kitchen facility at the campus. This plan has been recommended for approval by the Planning Commission and conditionally granted preliminary/final approval by Council. The plan has not yet been recorded.



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Eric J. Janetka, P.E.