

MINUTES OF THE MEETING
OF THE MIDDLETOWN TOWNSHIP, DELAWARE COUNTY SEWER AUTHORITY
HELD ON MARCH 21, 2022

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday, March 21, 2022, at 7:00pm at the Township Administration Building located at 27 N. Pennell Road.

Present were Authority Members: Roland Bailey, John Hanna, Edward Klodarska, Robert Scholz, and Timothy Sullivan.

Authority Advisors James Flandreau, Esquire, Solicitor, Walter Fazler, Engineer, and Francis Niermann, I&I Coordinator, were also present.

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Scholz called the meeting of the Sewer Authority to order at 7:00 pm and led the recitation of the Pledge of Allegiance to the Flag.

- **APPROVAL OF MINUTES OF THE MEETING HELD ON FEBRUARY 22, 2022**

Mr. Klodarska made a motion to approve the February 22, 2022, minutes. Mr. Bailey seconded the motion. The motion was carried with a vote of 4-0 with one abstention by Mr. Sullivan due to his absence.

Mr. Scholz announced that there was an executive session prior to the start of the Board meeting to discuss legal matters.

A. Manager's Report

1. CCI Easement Closeouts

Mr. Flandreau is continuing to work on these easements with Mr. Fazler and anticipates this to continue throughout the spring.

2. UPTSA Sanitary Sewer Invoicing

Mr. Flandreau stated that UPTSA does not have a complete/up-to-date map to provide MTSA at this time. Their new solicitor, Ms. Naughton Beck, is doing her due diligence on reviewing UPTSA's flows and evaluating all the data to be able to provide MTSA with an accurate number of flows and an updated map to support her findings. Once MTSA receives this information, discussions will begin about how to proceed with the proper billing for past due and for future flows. At this time, Mr. Flandreau does not recommend the filing of a right-to-know request so that Ms. Naughton Beck is given time to complete her research. Mr. Sullivan suggested a time frame of no more than six weeks for MTSA to receive the requested information.

3. Chapter 94 Report

Mr. Fazler stated the report was submitted to DELCORA.

4. 2022-2023 Budget

Mr. Scholz will be meeting with Mr. Ibach to review and finalize the budget and will forward it via email to Board members for review and approval.

5. 2021-2022 Audit

Mr. Scholz stated that this year's proposal from Mr. Nepo showed an increase of 20% over last year's. This is due to Covid19 employee resignations for better salaries elsewhere. Marcum, LLP, had to, in turn, offer 20% increases to its employees to retain some of them, or to remain competitive within the industry.- Mr. Scholz will inform Mr. Ibach to go ahead and award the contract to Marcum, LLP.

B. Treasurer's Report

1. Payment of Operating Expenses

Mr. Hanna presented a list of paid invoices for the period of February 22, 2022, through March 18, 2022, totaling \$197,324.52. The largest invoice is for the PA Municipal Retirement System (\$97,316.00). Mr. Hanna is questioning this expense. Mr. Scholz will reach out to Mr. Ibach for clarification upon his return. Mr. Hanna made a motion to approve these paid invoices. Mr. Sullivan seconded the motion. The Board approved with a vote of 4 - 0 with one abstention by Mr. Hanna solely for payment of the KBX/WRE invoice (\$32,532.03).

2. Payment of Capital Expenses – Bond Redemption and Improvement Fund

Mr. Hanna reported Capital Expenses totaling \$8,304.41 for March 21, 2022, payable to Bradford Engineering for the Darlington pump station. Mr. Hanna motioned to approve these expenses. Mr. Sullivan seconded the motion. The Board approved with a vote of 5-0.

Mr. Hanna pointed out that there is a budget versus actual duplicate schedule dated 5/1/2022 through 5/18/2022. He will be reaching out to Mr. Ibach upon his return.

C. Solicitor's Report

1. DELCORA/AQUA Acquisition

Mr. Flandreau reported that, in the Court of Common Pleas of Delaware County hearings, DELCORA was the winner. In the Commonwealth Court hearings, the County was the winner. He is waiting to find out whether there will be a third round of hearings in the PA Supreme Court. There has been no action from the PUC.

2. Bortondale Road Pump Station

In addition to the discussion in the manager's report, Mr. Flandreau also discussed the title documents with Ms. Naughton Beck. She is thoroughly reviewing these documents. This should move along more quickly at this point.

3. LPSS Extension for Convery/Easements

Mr. Flandreau stated that the easement documents are all executed by all involved parties. Mr. Ibach has paid the invoices and once Mr. Fazler has PADOT and all his contractors lined up, the project will get started.

4. Sleighton Sewer Improvements Design & Capacity Agreement

Mr. Flandreau stated that he received a copy of Mr. Riper's most recent revisions of the capacity agreement. He will review Mr. Riper's remarks and consult with Mr. Fazler and Mr. Ibach and communicate back to Mr. Riper.

D. Engineer's Report

1. DELCORA I & I Program

Mr. Fazler stated that he is working with DELCORA to complete the list of repairs resulting from the previously completed CCTV project. KBX and DELCORA's maintenance contractor will work together to complete the different tasks.

2. Overview of Planning for Dutton Mill Interceptor (DMI)

The status is the same as last month.

3. Chrome Run Interceptor Relocation/Replacement

Mr. Fazler has identified good access points for the televising of the interceptor in his study which he will be forwarding to the Environmental Scientist (E.S.) for his analysis. The E.S. will provide MTSA with environmental clearances to access these areas. Although MTSA has easements, Mr. Fazler explained that clearances are still required when using heavy equipment or stabilizing roads due to the existence of many wetland areas. Based on the E.S.'s findings, adjustments may have to be made to the original access points. Mr. Fazler stated that he may work with two different contractors. The first one will build the access roads and the second one will do the televising.

4. Baltimore Pike Collector Connections

Mr. Fazler has not heard back from either Wawa's or Granite Farms Estates' engineers regarding these connections. Mr. Fazler is continuing to evaluate Fair Acres' flows to divert them away from the Chrome Run Interceptor and into the Baltimore Pike Collector via Middletown Crossing. He is reviewing cost estimates, easement acquisitions, and feasibility.

In addition, Mr. Fazler did a review of the Promenade @ Granite Run second apartment complex's original planning modules and the planning modules approval received from DEP. He stated that Wawa and Granite Farm Estates flows will need to be diverted to Baltimore Pike Collector prior to construction of the Promenade 2nd set of apartments. Mr. Fazler mentioned this in his review letter, and he sent it to Mr. Ibach to forward to the developer of the Promenade apartments. The developer has agreed to proceed with DEP's recommendation as part of the Planning Module approval process. Mr. Fazler will ask Mr. Ibach to email a copy of this review letter to all Board members.

5. Pump Station Confined Space Entry Abandonment (Blackhorse Lane, Country Village Way, Fair Acres, an Parkmount)

KBX has begun their work on the preliminary tasks this week. They have removed the electrical services from Parkmount and Blackhorse pump stations. They also have started removing some of the water lines and force main.

6. 119 Glen Riddle Lateral Repair

Mr. Fazler is having this property surveyed to locate all the easements to abide by the

request from Texas Eastern to remove the lateral that runs parallel to their pipeline. Surveyors are quite busy at this time, and he is hoping that he will receive their survey report before May's Board meeting so he can have an update.

7. Convery LPSS Extension

There has been a delay to start this project because AQUA needs to locate its water main. Since the water main is a 12" concrete asbestos pipe, AQUA was given more time to locate it since it would be environmentally hazardous if not properly located.

8. SCADA Control Engineer Proposal

The mission SCADA system has been working very well on 5 of the stations. Meadowhurst pump station's SCADA system seems to be down regularly. Mr. Fazler reached out to Frontline Automation who specializes in troubleshooting these systems because KBX was unable to troubleshoot in a timely manner due to their workload. Mr. Fazler, Mr. Ibach and KBX met with Frontline Automation's engineer. Mr. Fazler strongly is recommending a professional who can install these controls and troubleshoot them when they are down (MTSA will have 19 of these SCADA systems at some point). There is a proposal from Frontline Automation for the Board's review and approval. Mr. Sullivan made a motion to select Frontline Automation as MTSA's consultant for the SCADA systems' installation and troubleshooting efforts in accordance with their rate structure submitted in the proposal. Mr. Hanna seconded the motion. The Board approved with a 5-0 vote.

QUESTIONS FROM THE AUDIENCE

No one was in attendance.

ADJOURNMENT

Upon motion by Mr. Sullivan and seconded by Mr. Bailey, the meeting was adjourned at 8:30 pm with a vote of 5-0.

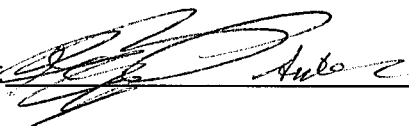
Respectfully Submitted,

John Ibach, Manager

Cc: Authority Board and Advisors
Township Manager
S.W.D.C.M.A.
DELCORA

The minutes were recorded by Mr. Niermann and transcribed by Ms. Tierney.

Approved: _____



Date: _____

4-18-22