

MINUTES OF THE MEETING
OF THE MIDDLETOWN TOWNSHIP SEWER AUTHORITY, DELAWARE COUNTY
HELD ON NOVEMBER 21, 2022

The regular monthly meeting of the Middletown Township Sewer Authority was held on Monday, November 21, 2022, at 7:00pm, at the Township Administration Building located at 27 N. Pennell Road.

Authority Members Roland Bailey, John Hanna, Edward Klodarska, Robert Scholz, and Timothy Sullivan were present.

Authority Advisors James Flandreau, Esquire/Solicitor, Walter Fazler, Engineer, and Authority employee Fran Niermann, I&I Coordinator, were present. Mr. Ibach was absent.

PLEDGE OF ALLEGIANCE TO THE FLAG

A brief executive session was held prior to the start of the meeting to discuss pending legal and real estate matters.

Mr. Scholz, Chairman, called the meeting of the Sewer Authority to order at 7:00pm and led the recitation of the Pledge of Allegiance to the Flag.

• **APPROVAL OF MINUTES OF THE MEETING HELD ON OCTOBER 17, 2022**

QUESTIONS FROM THE AUDIENCE

Mr. Richard Dyer of 145 Glen Riddle Road was in attendance regarding the letter he received from MTSA requesting access through his property to televise the Chrome Run Interceptor. He explained that this project dates back 25+ years when MTSA first reached out to him wanting to move the Interceptor to a different location on his property. Since the Authority has been planning to move this pipe from outside of Chrome Run, he doesn't quite understand the purpose of televising. He is aware that an additional easement will be necessary to access Chrome Run from Glen Riddle Road or along the SEPTA right of way. He mentioned the letter offering him \$2,500 for the televising project. Mr. Sullivan proceeded to explain that, at this time, the televising is the first step towards being able to decide on the relocation of the existing Interceptor. The televising will show the Engineer the condition of the pipe and make a recommendation to the Board. Mr. Fazler added that there are access easements on the properties along Glen Riddle Road and agreed that a more permanent easement will be necessary to be able to repair and maintain the Interceptor. However, at this stage, the Authority doesn't need the permanent easement. Mr. Sullivan explained the televising will entail a CCTV truck traversing his property down to the stream and working for a period of two weeks. Grounds preparation would be done prior to accessing the property and returned to its original state when finished. Mr. Sullivan asked Mr. Dyer if \$2,500 was acceptable to him. Mr. Dyer responded in the negative because it's a big project and it will be very disruptive to his family. Mr. Sullivan agreed about the whole project and emphasized that the Authority is only interested in this preliminary stage at this time. Mr. Flandreau added that the decision on the rest of the project may take a few years because there is a lot to consider. Mr. Dyer stated that

SEPTA had accessed his property in the past and this was very disruptive to his family. He was concerned because his home is an old farmhouse and this project may cause damage post project completion. The Board once again explained that this stage will be completed with minimal disturbance to his property. Mr. Dyer mentioned that his property was accessed once before under Mr. Majeski, the previous manager of the Authority, who had stated that the Interceptor was going to be relocated. It was very disruptive because many people accessed his property to assess the Interceptor, and then it came to a halt. Mr. Flandreau confirmed this and explained that, at the time, the Chrome Run Interceptor was part of a bigger capital project, the Chester Creek Interceptor, which took precedence. Since that's been completed, the Chrome Run Interceptor is being revisited again and a fresh assessment is required since the initial surface photographs (no televising) were taken 20 years ago and they are no longer applicable. Mr. Sullivan asked Mr. Dyer again if \$2,500 would be acceptable for the televising stage since it has been thoroughly discussed. Mr. Dyer again responded in the negative. Mr. Sullivan asked Mr. Dyer what would be acceptable. Mr. Dyer responded \$50,000 for the entire project and the Authority could do whatever it wants. Mr. Sullivan asked again what would be acceptable just for the televising. Mr. Dyer responded \$25,000 for the televising. No agreement was reached.

Mr. Sullivan made a motion to approve the October 17, 2022, minutes. Mr. Hanna seconded the motion. The motion was carried with a vote of 5-0.

A. Manager's Report (Presented by various Board members in mangers absence.)

1. Electrical Safety Committee Report

This project is 95% complete. Mr. Klodarska stated that he and Mr. Ibach will visit the pump stations once more to make sure all equipment is labeled.

2. UPTSA Back Charges for Sewer Treatment

Mr. Flandreau reported that Mr. Ibach is in continuous communication with UPTSA and will have more to report at December's Board meeting.

3. MTSA PLGIT Investments

Mr. Hanna stated that on November 9, 2022, a sum of \$375,000 was transferred to PLGIT term to earn 4.54% interest rate for 90 days. He will be meeting with Mr. Ibach regarding the next CD that will mature in December, and will most likely transfer it to PLGIT. He is choosing 90-day terms because he is waiting for the economy to stabilize.

4. Proposed 2023 MTSA Meeting Dates

The proposed meeting dates for 2023 were modified only for the month of January. The meeting in January will be changed from Tuesday January 17th, 2022, to Monday January 16th, 2022. Mr. Klodarska made a motion to approve the modified proposed meeting dates. Mr. Sullivan seconded the motion. The motion was carried 5-0.

B. Treasurer's Report

1. Payment of Operating Expenses

Mr. Hanna presented a list of paid invoices for the period of October 14, 2022, through November 18, 2022, totaling \$785,346.94. The largest invoice is to DELCORA (\$651,935.75). Mr. Hanna made a motion to approve these paid invoices. Mr. Bailey seconded the motion. The Board approved with a vote of 5 -0.

1. Payment of Capital Expenses – Bond Redemption and Improvement Fund

Mr. Hanna reported Capital Expenses totaling \$29,100.26 for November 21, 2022. The largest invoice is to CW Sales (\$15,145) for the SCADA systems. Mr. Hanna motioned to approve these expenses. Mr. Bailey seconded the motion. The Board approved with a vote of 5-0.

Misc. – Mr. Hanna stated that he will be meeting with Ms. Schreiber during the week of November 28th to finish reconciling the bank statements for the Bond Redemption and Improvement Fund.

Mr. Scholz and Mr. Sullivan attended the Council meeting on November 14th, 2022, to present MTSA's rate hike for the upcoming year 2023. The increase was approved at the November 28th, 2022, Council meeting.

C. Solicitor's Report

1. DELCORA/AQUA Acquisition

Delaware County issued a memo in the Daily Times to inform the public about a meeting the PUC was having on November 17th, 2022. The purpose of this meeting was for the PUC to listen to people's opinions/feedback on the Aqua takeover and to pass it along to its decision makers. Unfortunately, the PUC is still unable to make any decisions since it's lacking a quorum. Mr. Flandreau is hopeful that it will have its quorum post inauguration in January 2023, and in turn, he will have a better update in the spring.

2. Bortondale Road Pump Station

MTSA has submitted all necessary documentation to UPTSA's solicitor, Beth Naughton Beck, who is reviewing them with the engineer. Mr. Flandreau is awaiting their feedback.

3. SEPTA ISA Close-outs

Communication back and forth with SEPTA's council and Mr. Flandreau has been going well. Mr. Fazler's documentation has been submitted to SEPTA.. Mr. Flandreau is hoping to have another meeting soon to tie up loose ends before the end of December. Mr. Fazler added that SEPTA would have to revise the agreement with MTSA and SEPTA to reflect MTSA's lump sum payment. Mr. Sullivan inquired whether future tapping fees that MTSA paying SEPTA would be deducted from this lump sum. Mr. Flandreau responded in the negative because MTSA must show all

transactions in its bookkeeping. The payment to SEPTA will be placed into capital expenses/ expenditures category.

D. Engineer's Report

1. DELCORA I & I Program

Mobile Dredging completed the televising in the Riddlewood area. Mr. Fazler is reviewing the footage of 40 laterals that were televised and does not see any major deficiencies in the most recent televising. The leftover dollars in the fund will be going towards smoke testing laterals throughout the Township. Once Mr. Fazler gathers all the information, he will come up with a plan to repair any deficiencies. Mr. Fazler is pleased with the findings, despite the fact that there are many, because the repairs will eventually remove the I & I and in turn reduce the Authority's treatment expenses.

2. Pump Station Generators

Mr. Fazler stated that he is applying for the H₂O grant for this project. Mr. Ibach has reached out to Premium Power for pricing, but he has not received any quotes yet. Mr. Fazler will reach out to Mr. Ibach once he returns from vacation for an update.

3. Chrome Run Interceptor Relocation/Replacement

Mr. Fazler reported that the Wetlands delineation is complete. The environmental scientist found red belly and bog turtle habitat, but the turtles would not be impacted by MTSA. He will be signing off on the paperwork and sending it to the Pennsylvania Fish Boat Commission. In the meantime, work on acquiring easements from homeowners continues.

4. Baltimore Pike Collector Connections

Mr. Fazler has presented offer letters to both Pennell Place and the Smiths. Construction easements as well as additional easements will be necessary to complete this project. Pennell Place has agreed to the offer which will need to be finalized when Mr. Ibach returns from vacation. Mr. Fazler has not heard back from the Smiths yet. Mr. Fazler evaluated the Baltimore Pike Collector connections of both Granite Farms Estates' and WAWA's and reported that their connections to the new Force main should not require any modifications to their pump stations.

5. Pump Station Confined Space Entry Abandonment

Mr. Fazler stated that the contract has been signed by McKenney Construction. The bonds are in place which will need to execute as soon Mr. Ibach is in town. Work is to begin in mid-December.

6. H₂O PA Sanitary Sewer Grant Application

Mr. Fazler is currently working on this grant application to be applied to repair of the generators, the Heilbron pump station and force main, and the Knowlton Road pump station upgrade.

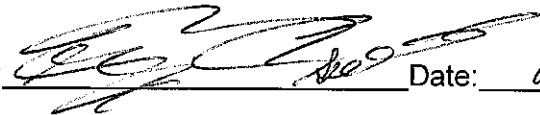
ADJOURNMENT

Upon motion by Mr. Sullivan and seconded by Mr. Hanna, the meeting was adjourned at 9:00pm with a vote of 5-0.

John Ibach, Manager

Cc: Authority Board and Advisors
Township Manager
S.W.D.C.M.A.
DELCORA

The minutes were recorded by Mr. Ibach and transcribed by Ms. Tierney.

Approved:  Date: 12-19-22